

DRAFT AGENDA

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| Meeting: | 18 th MEETING OF THE MANAGEMENT BOARD |
| Date: | 4-5 December 2024 |
| Venue: | Hotel Carlton (Plaza Moyúa, 2 – Bilbao) and Interactio platform |

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| 1 | DRAFT AGENDA <ul style="list-style-type: none"> Draft agenda (MB/24/A3) EN, DE, FR <p><u>Expected action:</u> Adoption</p> |
| 2 | DRAFT MINUTES OF JUNE MANAGEMENT BOARD MEETING <ul style="list-style-type: none"> Draft minutes (MB/24/M2) EN <p><u>Expected action:</u> Adoption</p> |
| 3 | EU-OSHA STRATEGY 2025-2034 <ul style="list-style-type: none"> Cover note (MB/24/22CN) EN, DE, FR Powerpoint presentation (MB/24/22PPT) EN EU-OSHA Strategy 2025-2034 (MB/24/22) EN, DE, FR <p><u>Background</u> The Agency is submitting the draft Strategy 2025-2034 for discussion and adoption. The draft strategy is the outcome of a comprehensive consultation process which has involved EU-OSHA's Management Team, staff and other stakeholders. The Management Board provided a key contribution through the discussions at the Seminar in June 2024 and the Executive Board has recently reviewed the document and provided its endorsement.</p> <p><u>Expected action:</u> Discussion and adoption</p> |
| 4 | ACTION PLAN RELATED TO 4 AGENCIES EVALUATION RECOMMENDATIONS <ul style="list-style-type: none"> Cover note (MB/24/23CN) EN, DE, FR Powerpoint presentation (MB/24/23PPT) EN European Commission's Staff Working Document (MB/24/23a) EN Draft EU-OSHA action plan (MB/24/23) EN Draft joint action plan (MB/24/23b) EN <p><u>Background</u> The Commission's evaluation of four of the five agencies under DG EMPL's remit has been published recently. Whereas the findings are very positive for EU-OSHA, there is a number of recommendations that the Agency has to follow up through an action plan which has to be adopted by the Management Board.</p> <p><u>Expected action:</u> Discussion and adoption</p> |
| 5 | AMENDMENT 1 TO BUDGET 2024 <ul style="list-style-type: none"> Cover note (MB/24/24CN) EN, DE, FR PowerPoint presentation (MB/24/24PPT) EN Amendment 1 to budget 2024 (MB/24/24) EN <p><u>Background</u> The Management Board is invited to adopt the amendment to the budget 2024.</p> <p><u>Expected action:</u> Adoption</p> |

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| 6 | FINAL SINGLE PROGRAMMING DOCUMENT 2025-2027 AND DRAFT 2026-2028 |
| | <ul style="list-style-type: none"> • Cover note (MB/24/25CN) EN, DE, FR • PowerPoint presentation (MB/24/25PPT) EN • Master document: Final SPD 2025-2027 and draft 2026-2028 (MB/24/25) EN, DE, FR • Annexes to SPD 2025-2027 (MB/24/25a) EN • Annexes to SPD 2026-2028 (MB/24/25b) EN • Commission opinion on EU-OSHA's draft single programming document 2025-2027 (MB/24/25c) EN • Ex-ante evaluation of OSH overview on work-related accidents (MB/24/25d) EN and PPT • Focal Point task list 2025 (MB/24/25e) EN • Note on resources for the SPD (MB/24/25f) EN |
| | <p><u>Background</u></p> <p><i>The Management Board is invited to adopt the final Single Programming Document 2025-2027 and to agree on the draft Single Programming Document 2026-2028. For ease of reading, the two documents are presented in one master document where it is clearly indicated which actions will be carried out respectively as part of the work programme 2025 and 2026. The 2025 work programme document includes follow-up to the feedback received from the Management Board at the January 2024 meeting, and to the consultation of the Commission and other EU Agencies. In the framework of the 2026 work programme, a new OSH overview is proposed – on work-related accidents. The ex-ante evaluation is included. The Executive Board reviewed the document at its meeting in November.</i></p> |
| | <p><u>Expected action:</u> Adoption</p> |
| 7 | BUDGET AND ESTABLISHMENT PLAN 2025 |
| | <ul style="list-style-type: none"> • Cover note (MB/24/26CN) EN, DE, FR • PowerPoint presentation (MB/24/26PPT) EN • Budget and establishment plan 2025 (MB/24/26) EN |
| | <p><u>Background</u></p> <p><i>The Management Board is invited to adopt the final budget and establishment plan 2025</i></p> |
| | <p><u>Expected action:</u> Adoption</p> |
| 8 | REVISED EU-OSHA DECISION ON SECONDED NATIONAL EXPERTS |
| | <ul style="list-style-type: none"> • Cover note (MB/24/27CN) EN, FR, DE • PowerPoint presentation (MB/24/27PPT) EN • Revised decision (MB/24/27) EN |
| | <p><u>Background</u></p> <p><i>The current Decision on the rules of secondment of national experts dates back to 2011 and requires update.</i></p> |
| | <p><u>Expected action:</u> Adoption</p> |
| 9 | MANDATE TO EXECUTIVE DIRECTOR TO REPEAL EXPERT REIMBURSEMENT RULES AND ADOPT NEW RULES |
| | <ul style="list-style-type: none"> • Cover note (MB/24/28CN) EN, FR, DE • PowerPoint presentation (MB/24/28PPT) EN • Decision (MB/24/28) EN |
| | <p><u>Background</u></p> <p><i>As announced, EU-OSHA will implement AGM – the Commission's reimbursement system. To do this, the expert reimbursement rules have to be amended. In line with the practice in other agencies, it is suggested to give the Executive Director a mandate to repeal the current rules and introduce new rules.</i></p> |
| | <p><u>Expected action:</u> Adoption</p> |

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| 10 | <p>CHAIR, DEPUTY CHAIRS, INTEREST GROUP COORDINATORS AND ADDITIONAL APPOINTMENTS TO THE EXECUTIVE BOARD, THE ADVISORY GROUPS AND REPORTING OFFICERS FOR THE EXECUTIVE DIRECTOR'S APPRAISAL</p> <ul style="list-style-type: none"> Cover note (MB/24/29CN) EN, FR, DE <p><u>Background:</u> The Management Board should elect its chairperson and three deputy chairpersons. The MB and the groups are also invited to take a number of other decisions on representation in advisory groups, the Executive Board and for reporting officers for the Executive Director's appraisal.</p> <p><u>Expected action:</u> Decision</p> |
| 11 | <p>EXECUTIVE DIRECTOR'S PROGRESS REPORT</p> <ul style="list-style-type: none"> Executive Director's progress report (MB/24/30) EN PowerPoint presentation (MB/24/30PPT) EN Outputs report (MB/24/30a) EN Improvements in the organisation and preparation of Management Board meetings (MB/24/30b) EN <p><u>Background:</u> Under this item, the Management Board is provided with a Progress Report with an update on the implementation of the work programme as of end 2024. A number of other items for information are also included. At the meeting, the Executive Director will give a brief update on developments since the last Management Board meeting.</p> <p><u>Expected action:</u> Take note of the information</p> |
| 12 | <p>FORESIGHT ON CIRCULAR ECONOMY – RESEARCH FINDINGS AND EVALUATION CONCLUSIONS</p> <ul style="list-style-type: none"> PowerPoint presentation (MB/24/31PPT) EN <p><u>Background</u> EU-OSHA has recently finalised its foresight work on the circular economy and an evaluation has been carried out. The Agency will present the key research findings from the foresight, and the main conclusions from the evaluation.</p> <p><u>Expected action:</u> Take note of the information</p> |
| 13 | <p>EU-OSHA'S WORK ON DANGEROUS SUBSTANCES, WITH FOCUS ON BIOLOGICAL AGENTS</p> <ul style="list-style-type: none"> PowerPoint presentation (MB/24/32PPT) EN <p><u>Background</u> The Agency will present the work done in the area of dangerous substances focussing in particular on the work related to biological agents</p> <p><u>Expected action:</u> Take note of the information</p> |
| 14 | <p>ETHICS AND DATA PROTECTION – REFRESHER SESSION FOR MANAGEMENT BOARD MEMBERS</p> <ul style="list-style-type: none"> Cover note (MB/24/33CN) EN PowerPoint presentation (MB/24/33PPT) EN Revised Good practice document for Management Board members (MB/24/33a) EN Revised EU-OSHA Governance paper (MB/24/33b) EN <p><u>Background</u> The Agency will provide a short refresher session on important ethics and data protection issues related to conduct and behaviour of Management Board members acting in this capacity.</p> <p><u>Expected action:</u> Take note of the information</p> |
| 14 | <p>ANY OTHER BUSINESS</p> |