

LOW VALUE NEGOTIATED FRAMEWORK CONTRACT

Content development for the legislation section

EUOSHA/2017/NE/F/SE/0034

The European Agency for Safety and Health at Work (EU-OSHA) is planning to launch in the forthcoming weeks a low value framework contract to develop and update the content of the legislation section of EUOSHA's webpage.

Type of procedure

Low value negotiated procedure launched and managed by EU-OSHA. The Agency will sign a framework contract and a specific contract implementing this framework contract directly with the successful candidate following the procurement process.

The maximum yearly total amount of the contract will be EUR 8,000 (without VAT). Please note that the duration of the contract will be 4 years (1 year initial period plus up to 3 renewals).

Main objectives / services provided under the contract:

- To add the agreed new legislation items - directives and other soft law items (guidelines, social dialogue agreements, etc.) directly to EU-OSHA website.
- Items to be added to the website should contain the core information of new directives or other issues of interest, respectively, with a maximum length of 2 pages. These summaries should be structured in the same format as current website items and give the main information of the original act.
- To add further items of interest to the legislation section so as to broaden information on the current legislation section.
- To add summaries and information regarding EU case-law on OSH legislation, if required.
- To draft introductory texts for new sub-legislation sections, if required.
- To replace outdated consolidated versions of directives by the latest consolidated versions.
- To check current links on the website items and to fix broken links or replace old links through new and better links; to add new links to sections of the website which are inter-related; to metatag items.
- The abstracts and links are to be directly added to the Agency's website. New texts have to be checked by a native speaker. The final check, corrections and publication of the item will be carried out by the EU-OSHA staff in charge of this task.

Tenderers must comply with the following selection criteria:

Technical and professional capacity must be proven by means of the following documents:

- Educational and professional qualifications of the candidate, specifically of those persons responsible for carrying out the tasks: a minimum number of 5 years of professional experience in the field of OSH must be proved and, specifically 5 years of experience in drafting texts regarding OSH legislation.
- A working experience of 3 years of drafting and publishing texts directly on websites.
- The relevant experience shall be specified in the CVs of staff members who will be assigned to the tasks.

Participation in this negotiated procedure for a low value contract will be open to natural and legal persons falling within the scope of the EU Treaties (this includes all economic operators registered in the European Union and all European Union citizens) and to all natural and legal persons in a third country which has a special agreement with the Union in the field of public procurement on the conditions laid down in that agreement.

If you would like to participate in these negotiated procedures, please register your interest via email to procurement-PRU@osha.europa.eu including your contact details (name, organisation, address, country and e-mail) and making reference to the call **EUOSHA/2017/NE/F/SE/0034** (deadline for expression of interest: 6 April 2017, 16:00 Bilbao time). The estimated date to launch the procedure is mid April 2017.

Please note that registration of interest to participate in the above-mentioned procedures does not give rise to any legitimate expectations to be invited.