

Annual Report 2006

European Agency for Safety and Health at Work

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European Agency
for Safety and Health
at Work

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**WE NEED TO BUILD A COMMON EUROPEAN IDENTITY, WITH COMMON VALUES,
AND A HEALTH AND SAFETY CULTURE TO PREVENT UNNECESSARY SUFFERING**



*Christa Schweng, chairperson and
Jukka Takala, director*

Foreword

It is a great pleasure to introduce this, the 2006 annual report of the European Agency for Safety and Health at Work.

2006 saw two significant events in the Agency's history. First, the year marked our 10th anniversary: this is a time to take stock of where the Agency is now, and where we are going.

2006 also saw the departure of the Agency's founding Director, Hans-Horst Konkolewsky. We would like to pay tribute to Hans-Horst, for his great work in getting the Agency to the important milestone of 10 years.

While much has been achieved in the Agency's first decade, work-related accidents and ill health are still a huge problem, both ethically and economically. A problem that is, in very large measure, preventable.

Of course, no organisation is perfect, but in terms of health and safety the difference between the best and worst companies is huge. Good practice is there to be followed.

Businesses should be encouraged to follow good practice and the Agency is supporting them by focusing on knowledge management, information exchange, practical solutions and advocacy, to help create a culture of risk prevention.

The regulatory framework remains essential, while the focus of the European occupational safety and health community (OSH) is shifting towards new, information-led strategies, in combination with inspection. We need to support the inspection system – not just saying to businesses 'this is wrong,' but offering advice and providing concrete examples of good practice. Not just telling people what level of health and safety they need to reach, but showing them how to do so.

We know that the best companies tend to follow good practice when they are informed about it. Generally the more competitive the company, and the more competitive the country, the better the working conditions.

At the same time, our role as an Agency becomes more important as the EU continues to grow. It doesn't make sense for 27 EU Member States to work on OSH independently. We need to make better use of examples of good practice from across the EU, and to build consensus in dealing with health and safety issues.

In building this consensus, the Agency's pan-European campaigns (which culminate in the European Week for Safety and Health at Work) are our flagships – we can have the same campaign in 22 languages, in 27 Member States (plus EFTA/ EEA and Candidate/Accession Countries). This is the kind of common currency that we need in the EU. We need to build a common European identity, with common values, and a health and safety culture to prevent unnecessary suffering.

Our campaigns allow us to focus for a brief period on major, long-term issues, and then to follow-up on them over the following months and years. And we use a wide range of communication channels and styles. The 2006 Safe Start campaign was intended to help keep young people safe throughout their working lives. For this we used the Napo cartoon character to engage with young people, and we reached out to new groups - not just policymakers, workers' organisations and employers. Safe Start also targeted the education community - we need to ensure that health and safety are integrated into educational programmes, and are not just an add-on to them. By instilling in young people a health and safety culture, we can help keep them safe throughout their working lives.

As well as our campaigns, an important part of the Agency's work is to collect and analyse statistics and research. This then feeds in to reports and information material for forthcoming campaigns (for example on musculoskeletal disorders in 2007, and risk assessment in 2008), ensuring that they are rigorous.

We also work with small businesses in the EU, helping them to put safety and health at the heart of the workplace, and achieve better results for themselves and their customers. The Healthy Workplace Initiative, rolled out in 2006, is an Agency safety and health campaign which targets small businesses in the EU 10, Bulgaria and Romania. It gives employers and employees easy access to quality information about safety and health, and provides the tools for a safer, healthier and more productive workplace.

The Agency's response to avian flu in 2006, meanwhile, showed us acting quickly, responding to fears of a widespread epidemic by providing web pages and other information on the disease, and

working closely with other bodies such as the European Food Safety Agency and the European Centre for Disease Prevention and Control.

And through our Web output, we make the Agency's work visible to everyone – this is the only way we can hope to reach the more than 220 million workers in the EU. Our website is evolving as a multilingual resource, making important health and safety information generally available. The survey of our site that was carried out in 2006 shows how widely-used our materials are (over 30 000 people, for example, now receive our free newsletter).

Ten years on from the founding of the Agency, there have been tremendous changes. We have grown from nothing into an organisation which is of value to our many different stakeholders. The recent evaluation of the Agency's services (which is the second that we have had, and is due to report in 2007) shows that our partners and end-users are satisfied with what we do.

What helps us provide this high level of service is the way we work. The Agency's unique strength comes from our working in a tripartite way, with employers, workers, and governments all involved. These three groups are also represented on our Board, enabling them to feed-in to the planning process and decision-making that underpins the Agency's work.

Indeed, safety and health is such a major issue that it is essential that employers, workers, and governments collaborate and coordinate with each other. OSH organisations in the different Member States also have to collaborate, and our network partners at national level also need to work in a tripartite way.

Looking to the future, we can see, from our external evaluation as well as from the nature of our future challenges, that there's no need for a revolution in the Agency's activities – evolution is what's required, to do better what we're doing. But the challenges in OSH are immense. There are huge disparities in safety and health both within and between organisations and Member States. There are issues around vulnerable groups - the problems faced by migrant workers, for example. There are imbalances between the genders. And there are newly-

emerging problems in health and safety, related to new technologies and working patterns.

As we move forward, the EU's emphasis on enlargement needs to be accompanied by the attainment of at least minimum levels of safety and health in the Member States. And this is not just about eliminating accidents and ill health – it's about actively keeping people healthy, and reducing absenteeism and early retirement.

The Agency's goals over the coming months are to reinforce our international network, working more closely with organisations like the ILO and WHO, and strengthening relations with OSH institutions in the

countries that are the EU's main trading partners. At the same time, we will continue with our programmes to support the new Member States, and work together with other EU bodies, such as the Euro Info Centres, to get health and safety messages to SMEs.

We would like to thank our chairperson during 2006 – Bertil Remaeus, Government Group representative on the Governing Board – as well as all our staff, for the excellent work that they have carried out during the year.

We look forward to the next 10 years of success for the Agency, helping to create a safe and healthy working environment throughout the EU.

*Christa Schweng, chairperson
and Jukka Takala, director*

OUR ANNUAL CAMPAIGN, FOCUSED ON YOUNG PEOPLE, AND THE NEED TO ENSURE THAT THEY HAVE A SAFE AND HEALTHY START TO THEIR WORKING LIVES



Summary

In 2006 the Agency continued to work to build our global partnerships in OSH. We took steps to involve workers, employers and governments more closely in our planning and decision-making, through changes to our governance structure, and by involving advisory groups in our work. We also made it easier for our network of focal points – the OSH organisations in the different EU Member States – to work with their national partners. Meanwhile, an external evaluation of our activities, due to report in 2007, will help us improve the way we work with these focal points. And we've continued to strengthen our cooperation with accession and candidate countries, as well as with the European Commission and Parliament, and the European social partners.

Communicating around the subject of OSH remained a key part of our activities in 2006. Our annual campaign, culminating in the European Week for Safety and Health at Work, focused on young people, and the need to ensure that they have a safe and healthy start to their working lives. The Safe Start campaign involved a wide range of partners, and was aimed at the education community as well as at employers and policymakers. Instilling a culture of risk prevention in young people from an early stage is a central aim of the campaign, which used a wide range of engaging materials. Further communication materials were developed during the year for the 2007 campaign, on musculoskeletal disorders. The Agency's website saw a number of new developments in 2006 to make it more useful and accessible, and a survey of Web users will help us continue in this direction. Other campaigns have helped to promote the Agency and its services. In 2006, our Healthy Workplace Initiative also helped to increase knowledge and awareness of OSH in the EU-10, as well as in Romania and Bulgaria. And for the first time, in 2006 the Agency worked with Euro Info Centres – an established network of Chambers of Commerce and other bodies – to help reach small businesses with information on OSH.

In 2006 the Agency continued to develop new knowledge of OSH, to help policymakers and support our work. Our European Risk Observatory helped to identify new and emerging physical, biological, chemical and psychosocial risks in the workplace. We also helped the European Commission establish consensus on the key OSH research priorities for the future, helping to coordinate research efforts. 2006 saw the Agency responding quickly and effectively to a specific new risk – avian flu. In 2006 we also continued to make the business case for good health and safety. We developed materials specifically to improve health and safety in the hotels, restaurants and catering sector. And finally, we carried out research on the health and safety implications of increasing numbers of people living longer.

**IN 2006, WE INTRODUCED A NUMBER OF NEW MEASURES
TO STRENGTHEN TRIPARTISM**



Building the links – promoting global network partnership

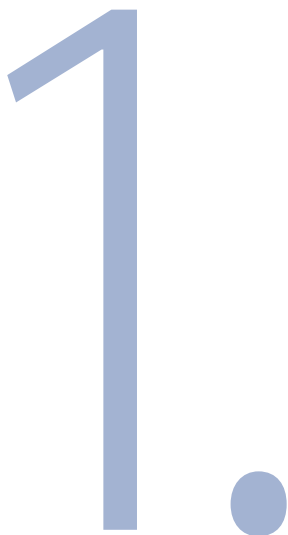
STRENGTHENING TRIPARTISM

In 2006, we introduced a number of new measures to strengthen tripartism (involving workers, employers and governments more closely in planning and decision-making) in the Agency's work. First, there was the implementation of the 2005 amendment to the Agency regulation, which streamlines the Agency's governance structure following EU enlargement. The Agency's bureau, which deals with issues of work programme development and implementation, now has a formalised role and a legal basis. And through the governing board, worker, employer and government representatives are now more closely involved in the Agency's planning processes (see annex 2 for more details).

At the same time, the establishment of advisory groups also increased the board's involvement in the Agency's activities. The advisory groups, which are made up of Board members and others nominated by the Agency, play a role in planning and follow-up work in some of the Agency's principal areas of activity. Three groups have so far been established, to work with our European Risk Observatory, and Working Environment Information and Communication and Promotion Units.

We also worked to strengthen tripartism throughout our network of focal points – usually the national, governmental occupational safety and health organisations in the different Member States – that the Agency works with to collect and disseminate OSH information, as well as to promote good practice. In 2006 we developed a good practice model for the focal points' work with national partners, including employers' representatives and trade unions. This is a national issue, but through better forecasting of what we ask them to do, the Agency can make it easier for the focal points to involve national partners.

At the same time, 2006 saw the Agency continue to provide funding through our grant scheme, which enables the national focal points to develop their own websites, and to organise activities related to the annual European Week campaign. Grants were awarded up to a maximum of €50 000, with special priority being given to the newer Member States.



EXTERNAL EVALUATION

The external evaluation of the Agency's activities, which was carried out in 2006 by the Centre for Strategy and Evaluation Studies, has been looking particularly at the performance of the focal points and the way the Agency works with them, and ways that this can be improved. The evaluation is due to be finalised in 2007, and will be an important element in the development of a new Agency strategy/rolling work programme.

DEVELOPING OSH NETWORKS IN ACCESSION AND CANDIDATE COUNTRIES

The Agency has also continued to work with Romania and Bulgaria through the PHARE III programme, helping them establish national OSH networks and focal points, participate in Agency projects, and create national websites on health and safety. The programme ended in December 2006. The PHARE IV programme has started helping to align Turkey and Croatia with the Agency's work, in a similar way.

WORK WITH THE EUROPEAN COMMISSION, THE EUROPEAN PARLIAMENT AND OTHER EU INSTITUTIONS

The Brussels liaison office continues to work with the European institutions, the European social partners and a variety of European bodies which have an interest in promoting the occupational health and safety message.

During 2006, the Agency provided support and input to the European Commission in its work, and in particular regarding policy development for the Strategy for Occupational Health and Safety 2007-2012. This included a focus on integrating safety and health into other policy areas. The Agency, via its Brussels office, will seek to co-operate more closely with other Commission Directorates-General in the future.

Also in 2006 the Agency strengthened its collaboration with the European Parliament and its committees, as well as the Economic and Social Committee, the Council and other EU institutions, by providing information on health and safety.

Sectoral organisations became more involved in the Agency's work throughout 2006, particularly those represented in the European Social Dialogue, an invaluable network for reaching wider audiences.



Communicating knowledge – your link to health and safety at work

THE SAFE START CAMPAIGN

The Agency's annual campaign for 2006, which culminated in the European Week for Safety and Health at Work in October, focused on young people, and the need to ensure that they have a safe and healthy start to their working lives.

The Safe Start campaign was backed by all of the EU Member States, candidate and EFTA countries, the Austria and Finland EU presidencies, the European Parliament and the European Commission, and by the European social partners.

Safe Start was ambitious, in that it focused not just on the workplace, but on education too. The campaign promoted activities in schools, colleges and the wider education community, and raised the issue of young worker safety among the relevant policy makers in the education field.

The Safe Start campaign had two distinct elements. In the workplace, it raised awareness of OSH risks among young workers, especially those who are just starting work, and provided information about

2.

their rights and responsibilities and where they can get help and information. And it helped employers understand their obligations to provide safe and suitable work, training and supervision, as well as the risks to young people, how they arise, and what employers need to do about them (carrying out proper risk assessments, for example, and taking appropriate action as a result).

In the education community (including schools and colleges, youth organisations and vocational training centres, as well as education authorities), Safe Start promoted risk awareness and OSH as an integral part of education, preparing young people for their first day at work, and for their OSH responsibilities in their future careers.

The campaign focused in particular on the need for awareness-raising and OSH education from an early age, helping to instill in young people a culture of risk prevention that will help to keep them safe throughout their working lives. This 'mainstreaming' of OSH activities in youth employment and workplace training and development, as well as in education in schools, colleges and vocational training, was emphasised throughout the campaign.

The Safe Start campaign, which had its launch at the European Parliament, provided participants with information packs in all the official EU Member State languages, awareness-raising posters and leaflets, and a multilingual website. New, innovative materials (featuring cartoon characters, for example) were developed to appeal to a younger audience. These were accompanied by a video competition, and European good practice awards to recognise enterprises or organisations, including schools, colleges and training providers, that have made outstanding and innovative contributions in helping young people make a safe start in their working lives.

Over the course of the campaign, and especially during the European Week, thousands of special events and activities took place across Europe, bringing the campaign's key messages to life.

Over the course of 2006, materials were also developed for the 2007 Agency campaign and European Week, which will focus on musculoskeletal disorders (MSDs).

WEB COMMUNICATIONS

A number of Web developments took place in 2006, providing both new technical products and services, and new content across the Agency's websites. A new single entry point for MSDs, developed in 2006, helps to harmonise the information that visitors can access, while two others, one on noise and the other on young workers, went live (having been developed in 2005). Single entry points on legislation and SMEs will follow, and topics that have been the subject of previous European weeks will also be presented in this way.

In addition, there is a new web section on agriculture (<http://osha.europa.eu/agriculture>).

At the same time, technical developments on the Web aim to make the most of 3G capabilities. A new open-source management system is now being used. Accessibility has been improved for people with disabilities: shortcuts have been developed for people who have difficulty using a keyboard. And the Agency websites now offer a number of personalisation services, including e-mail alerts which make users aware of the latest information on campaigns, individual sectors and hazards. The Agency's electronic newsletter OSHMail, which is published monthly, is now available in 22 languages.

Finally, at the start of 2006 the Agency carried out its second online survey, which gives an indication of how website visitors think our service could be improved. More than 7 000 people responded. As well as helping to counter received ideas about what our Web visitors are looking for, the survey also provided useful information about who they are, where they are from, and how they found out about the site. This will all feed into future efforts to make our site more user-friendly.

CORPORATE CAMPAIGN

At the start of the year we launched a corporate campaign, promoting the Agency and its work. Media partners helped localise the campaigns in different countries, with banner ads and other promotional material placed in online publications, encouraging people to visit the Agency website. A further corporate campaign is planned for 2007.

SUPPORT FOR THE 2007 EUROPEAN WEEK, AND OTHER CAMPAIGNS

To support the 2007 campaign, in 2006 the Agency also produced two major reports on MSDs (to be published in 2007). One is on prevention and the other on rehabilitation, reintegration and retention of workers with MSDs at work, reflecting the broader scope of the 2007 European Week campaign, which takes an integrated management approach to the problem. The reports include literature reviews, policy overviews and case studies, and they will be accompanied by magazine articles and a range of other information materials for the 2007 campaign on MSDs, which are the most commonly-reported work-related health problem. Around 25 % of employees complain of lower back pain and 23 % of muscular pain, of which there can be many different causes.

Planning for the 2007 campaign also included working with a wider group of stakeholders in more than 30 countries that will take part, including focal points, and employer, employee and sectoral organisations. The focal points have already had an input in drawing-up the campaign strategy.

At the same time, during the course of 2006 the Agency has been working with the Senior Labour Inspectors' Committee (which is made-up of representatives from all of the EU Member States), on their campaign on the manual handling of loads (specifically in healthcare and transport). SLIC and the Agency have been cooperating on coordinating and promoting their respective campaigns, and disseminating information.

And the Agency has been working on other campaigns. On behalf of all of the EU Agencies, we organised a publicity campaign in in-flight magazines and an online banner, which raised awareness of our work. The campaign used the tag-line 'whatever you do, we work for you'.

HEALTHY WORKPLACE INITIATIVE

In 2006, communications also supported the Healthy Workplace Initiative, which seeks to instil a culture of accident prevention in the EU-10, as well as Romania and Bulgaria. The Agency worked with a media partner to localise and focus the campaign,

which was aimed particularly at SMEs. With a greater percentage of employees working in SMEs in the new Member States compared to rest of the EU, health and safety in SMEs becomes increasingly important in an enlarged European Union.

The Healthy Workplace Initiative, which is continuing in 2007 provides for the transfer of knowledge and experience of OSH between the Member States, and raises awareness of the essentials of OSH and the legal protection that applies to workers throughout the EU. A campaign website and a series of regional seminars are supplemented by more traditional communications such as leaflets and print advertisements, and information is tailored specifically to the needs of SMEs.

EURO INFO CENTRES

In 2006, the Agency worked for the first time with Euro Info Centres (EICs), an established network of Chambers of Commerce and other bodies, which has been set up by the European Commission's Enterprise Directorate General. The EICs were involved in the Healthy Workplace Initiative, helping to deliver health and safety information to SMEs. The Agency was able to make good use of the EICs' established links and credibility among small businesses – a good example of how we have been working to communicate more effectively. A steering group has now been set up to take the relationship further, with the aim of involving the EICs in the 2007 European Week.

FOLLOW-UP TO PREVIOUS CAMPAIGNS

The Agency followed-up on the 2004 European Week campaign on Construction, by helping to organise a European Construction Safety Forum (ECSF), along with signatories of the Bilbao Declaration. The forum was held in Brussels in September 2006, and dealt with ways of incorporating health and safety at the design stage.

An evaluation by external experts examined the effectiveness of our 2005 Stop that Noise campaign, and concluded that it "was successful in achieving its basic aims and in some respects more successful than earlier campaigns". The full evaluation report has been published on the Agency's website at: http://osha.europa.eu/publications/evaluation_reports/.



AS WELL AS ITS WORK IN BUILDING PARTNERSHIPS AND COMMUNICATING KNOWLEDGE,
THE AGENCY CARRIES OUT PIONEERING WORK ON NEW AND EMERGING RISKS

Developing knowledge – supporting policy-making and implementation

EUROPEAN RISK OBSERVATORY: NEW AND EMERGING RISKS

As well as its work in building partnerships and communicating knowledge, the Agency carries out pioneering work on new and emerging risks, in line with the Community Strategy for Health and Safety at Work.

An Agency report on emerging biological risks was developed during 2006. Biological risks are a major issue in the workplace, and though they are ubiquitous, knowledge about them is still patchy. Biological risks are a global issue, requiring a global response.

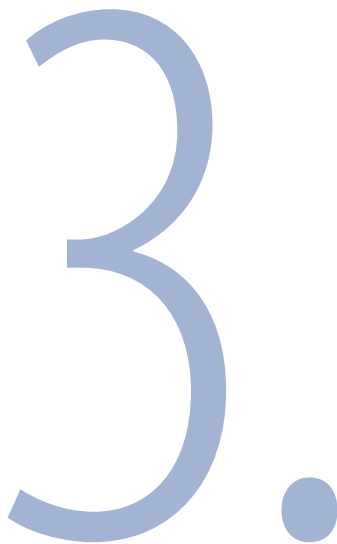
The biological risks report looks at new pathogens (such as avian flu), known pathogens that are becoming resistant, and the effects of modern environments (such as air-conditioned offices) and work processes in creating new biological risks. The report analyses scientific work in this area - it is intended as a first step in a process of stimulating debate among policymakers and other stakeholders on how these new risks can be managed. A workshop to discuss the results of the report with policymakers, social partners and researchers is due to be held in June 2007.

At the same time two other reports were developed, on emerging chemical and psychosocial risks.

Among other issues, the chemical report looks at, the potential risks of nanotechnology to health and safety and the environment. Ultra-fine particles (in diesel exhausts and man-made fibres for example) are also examined, as well as carcinogens, and complex mixtures of chemical and biological agents.

The report on new and emerging psychosocial risks looks at changes in work organisation, in demographics (with an ageing workforce, for example), in society and the work environment, as well as changes in types of work contract (with more part-time work) and increases in stress, job insecurity and bullying, and their effects on health and safety.

Accompanying these three new reports is another, on physical risks, which has already been produced. Together, the four reports (which collate the work of over 180 experts throughout Europe) will help



focus the Agency's current and future work on key risks - e.g. skin diseases, carcinogens, pandemics, vibration and workplace violence. In each case, follow-up work will be carried out on areas of new and emerging risk, to keep up with the fast-changing modern workplace. The Agency is also planning larger-scale and continuous forecasting, using improved methodologies, which will feed-in to the priority areas identified under the Seventh Framework Programme, as well as to our own work.

Meanwhile the Agency has also, at the request of the Commission, been working to encourage the coordination of OSH research networks in Europe, to develop consensus on key OSH priorities for the future. The report *OSH research priorities in the EU-25* and accompanying seminars aim to increase the visibility of OSH in the 7th Research Framework Programme, helping to coordinate research efforts and focus them on key areas in new and emerging risks. The Agency is also an active partner in NEW OSH ERA, a consortium of European research bodies and ministries. This project, funded under the 6th Framework Programme, aims to enhance cooperation and coordination between different research programmes, in order to increase the overall scale and effectiveness of the research carried out in the EU <http://www.newoshera.eu>.

On a related theme, in 2006 we carried out a review of forecasting activities both inside and outside the EU, which will help us prepare larger-scale forecasting studies with a horizon of approximately 10 years. The preparatory work for this challenging forecasting exercise includes a 2007 workshop to review the strengths and weaknesses of existing forecasting methodologies.

And 2006 saw the Agency responding quickly to a specific new risk – avian flu. At the request of the European Commission we set up a web feature, bringing together examples of good practice and national advice for front-line workers (including people working in ports, airports, healthcare services, and people working with animals).

OSH AND ECONOMIC PERFORMANCE

Other examples of the Agency developing knowledge include our work on a new web feature

on OSH and economic performance. Scheduled to go live in 2007, this makes the business case for good health and safety across large and small organisations, and provides businesses with case studies to help them improve their OSH performance. The OSH and Economic Performance project involves collecting and reviewing information on the subject of the link between good health and safety and company competitiveness, and communicating it through factsheets, online, and through workshops.

HOTELS, RESTAURANTS AND CATERING

The Agency has also been developing materials to improve health and safety in the hotels, restaurants and catering (HORECA) sector. A report developed in 2006 and 2007 will provide an overview of the health and safety situation in the sector, in which there are many small enterprises, large numbers of migrant workers and many young workers, and the consequences of this for health and safety. The report itself is aimed at OSH professionals, but accompanying web texts on stress, MSDs and other issues are intended for employers and workers in the sector.

OTHER PROJECTS

And as part of its work, the Agency provides information for campaigns and other projects, identifying and filling gaps in knowledge of safety and health in the workplace.

In 2006, for example, we developed our Ageing Workforce and OSH project. With increasing numbers of people living longer, there may be a need for people to work beyond the age of 65. The Ageing Workforce project looks at the OSH implications of this, describing the relationship between ageing and OSH, and looking at policies and good practice throughout the EU in dealing with the issue. A series of communication materials, including factsheets and a web feature, will help to raise awareness among workers and employers, particularly regarding the positive contribution of good OSH in enabling workers stay longer in the job market.

We have also been involved in the follow-up to the 2005 European Week and Agency campaign on noise. A report on the subject was produced in 2006.



Administrative activities

FINANCIAL MANAGEMENT SYSTEMS

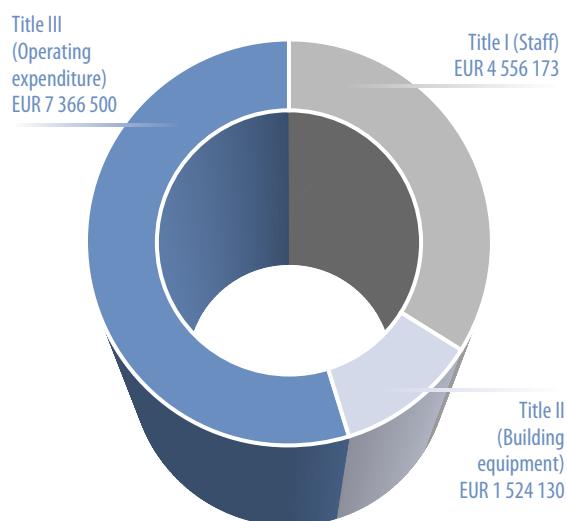
The Agency's total budget for 2006 was approved and financed from the following contributions (actual amounts are shown for comparison):

Sources of revenue	Budgeted	Actual revenue
European Community subsidy	13 200 000.00	11 900 000.00
Phare programme	631 358.00	296 540.00
Other Subsidies and revenues	246 803.00	187 800.00
FIOH	30 000.00	15 000.00
Other		59 755.54
Total	14 108 161.00	12 459 095.54

(all amounts in EUR)

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Budgeted expenditure by title in 2006 (in EUR) was allocated as follows:



Title I (Staff)	4 556 173
Title II (Buildings, equipment)	1 524 130
Title III (Operating expenditure)	7 366 500
Subtotal	13 446 803
Earmarked activities	661 358
Total	14 108 161

Of the EUR 13 446 803 not earmarked and available in 2006, approximately 94 % was committed by the end of the year.

With regards to the earmarked activities, EUR 323 704 was paid.

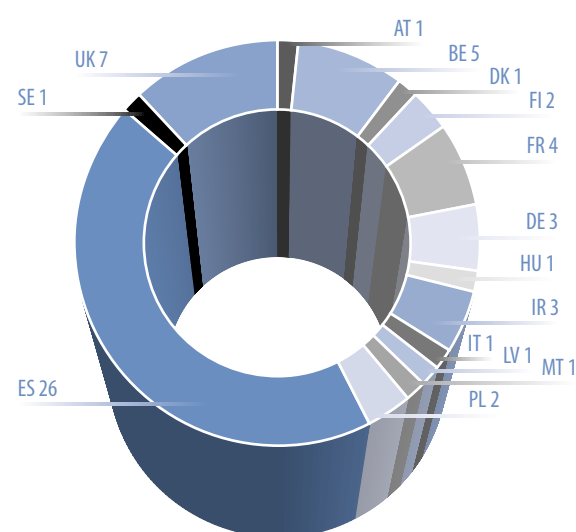
The European Parliament considered discharge to the Agency for its 2005 budget at its meeting on January 30, 2007. In addition, the Court of Auditors' report for 2005 states that the transactions underlying the Agency's annual accounts, taken as a whole, are legal and regular.

PERSONNEL MANAGEMENT

Eight Temporary Agents left the Agency in 2006, whilst six new Temporary Agents were recruited. As at 31 December 2006, the staff composition was as follows:

Category	Male	Female	Total
Temporary agents (AD)	11	6	17
Temporary agents (AST)	6	10	16
Contractual staff agents	2	12	14
Local staff agents	0	2	2
Auxiliary agents	5	1	6
Seconded national experts	1	3	4
Total	25	34	59

The distribution by nationality was as follows:



It is also relevant to note that during 2006 the Agency acquired the services of three new Seconded National Experts and four Auxiliary Agents. There was also one person who was previously on a Contract Agent contract who was appointed as a Temporary Agent, and another Second National Expert who was appointed Temporary Agent. In both cases this was following open competition. Finally, one Local Staff was appointed as a Contract Agent.

THE HEALTH AND SAFETY COMMITTEE

In 2006, the Health and Safety Committee provided health and safety inductions for new staff, liaised closely on the revision of the emergency plan with Mutualia (the Agency's occupational safety and health consultancy service), and worked to improve occupational safety and health at the Agency.

INFORMATION AND COMMUNICATION TECHNOLOGY (ICT)

The Agency made significant progress in ICT during the year. As well as running daily operations, the following was accomplished:

- >> progress in implementing several ICT projects (including launching Calls for Tender);
- >> involvement in a Commission contract for acquisition of equipment and services (e.g. multifunctional devices and communication lines);
- >> reinforcement of the new data centre and ICT infrastructure, to ensure additional security and availability of service (e.g. through a Gigabit LAN network, and Wifi network);
- >> migration of the websites and email addresses to the new OSHA.EUROPA.EU internet domain;
- >> administration and maintenance of a 3G application environment;
- >> upgrade of the Agency's software applications;
- >> installing new equipment, including computers, printers and photocopiers.

DOCUMENTATION

In 2006 the Documentation Section provided the necessary procedures, rules and support to ensure an operational documentary circuit. During the year, Documentation made progress in daily operations as follows:

- >> registration of 12 313 incoming mail and outgoing mail records in Adonis;

- >> management of the document workflow within the Agency;
- >> management of paper archives that preserve the reliability and integrity of the Agency's documents over time;
- >> management of information and document requests (for books, periodicals, databases) performing the process of order, receipt, recording and storage;
- >> development of public access to the Agency's internal documents;
- >> update of the content on the Agency's intranet.

OTHER ADMINISTRATIVE ISSUES

In addition to general support to the administration of the Agency, the Resource & Service Centre was also involved in:

- >> development of internal management systems, including procurement and contract management;
- >> development of Internal Control Standards;
- >> lease of Agency premises up to 2010;
- >> preparation of Amending Budget I and Amending Budget II for 2006 and Budget 2007;
- >> preparation of the Audit Report for 2005;
- >> preparation of Accounts for 2005.



Annexes

Annual Report 2006

ANNEX 1

Membership of the governing board (December 2006)

The Agency's governing board is made up of representatives of each of the 25 Member States' governments, employer and employee organisations, together with three representatives from the European Commission. In addition, four

observers are invited — two from the European Foundation for the Improvement of Living and Working Conditions and one each from the ETUC and BUSINESS EUROPE (formerly UNICE).

GOVERNMENTS

Member	Country	Alternate
Dr G. Breindl	Austria	Dr E.-E. Szymanski
Mr M. Heselmans	Belgium	Ms Nicole Dery <i>Awaiting official appointment</i>
Mr L. Nicolaides	Cyprus	Mr M. Kourtellis
Mr P. Simerka	Czech Republic	Ms D. Kubickova
Mr J. Jensen	Denmark	Ms C. Skjoldager
Mr T. Kaadu	Estonia	Ms E. Rünkla
Mr M. Hurmalainen	Finland	Mr E. Yrjänheikki
Mr R. Piccoli	France	<i>Awaiting new name</i>
Mr U. Riese	Germany	Dr K.-H. Grütte
Mr A. Christodoulou	Greece	Ms M. Pissimissi
Mr A. Békés	Hungary	Ms M. Groszmann
Mr D. Kelly	Ireland	Mr G. Lonergan
Mr P. Onelli	Italy	Ms A.M. Faventi
Mr R. Lusi, Coordinator	Latvia	Ms J. Kanca
Ms A. Sabaitiene	Lithuania	Mr G. Cepas
Mr P. Weber	Luxembourg	Mr R. Huberty

Member	Country	Alternate
Dr M. Gauci	Malta	Mr D. Saliba
Mr D. Podgórski	Poland	Awaiting new name
Dr J. Veiga e Moura	Portugal	Mr E.R. Leandro
Mr M. Sukovsky <i>Awaiting official appointment</i>	Slovakia	Ms E. Palikova
Ms T. Petricek	Slovenia	Mr B. Brezovar
Mr J. Pinilla Garcia	Spain	Mr M. Velázquez
Dr B. Remaeus <i>Chairperson</i>	Sweden	Ms A.-L. Hultgård Sancini <i>Awaiting official appointment</i>
Mr R. Feringa	The Netherlands	Mr M. den Held
Ms E. Hodgkinson	United Kingdom	Mr M. Darvill

EMPLOYERS

Member	Country	Alternate
Ms C. Schweng <i>Vice-Chairperson</i>	Austria	Dr H. Brauner
Mr A. Pelegrin	Belgium	Mr K. de Meester
Ms C. Vasila <i>Awaiting official appointment</i>	Cyprus	<i>Awaiting new name</i>
Mr M. Burisín	Czech Republic	Mr F. Hrobský
Mr A.J. Pedersen	Denmark	Mr T. P. Nielsen
Mr I. Link	Estonia	Ms K. Kibe
Mr J. Hollmèn	Finland	Mr A. Mähönen
Ms N. Buet	France	Dr P. Levy
Mr T. Holtmann	Germany	Mr H. Bender
Mr P. Kyriakongonas	Greece	Mr E. Zimalis
Dr G. Bombera	Hungary	Mr A. Szabadkai
Mr T. Briscoe	Ireland	Mr K. Enright
Mr L. Casano	Italy	Mr M. Fregoso
Mr E. Korcagins	Latvia	Ms I. Upzare
Ms L. Sirvydiene	Lithuania	Mr J. Guzavicius
Mr F. Engels	Luxembourg	Dr F. Metzler
Mr J. Delia	Malta	Mr J. Scicluna
Ms J. R. Janicka	Poland	Mr J. Mecina
Mr M.M. Pena Costa	Portugal	Mr J. Costa Tavares
Dr M. Kiralvarga	Slovakia	Mr J. Uherek
Ms N. Globocnik	Slovenia	Ms A. Serazin

EMPLOYERS

Member	Country	Alternate
Ms P. Iglesias	Spain	Mr P. Teixidó Campás
Mr E. Jannerfeldt	Sweden	Ms Bodil Mellblom
Mr J.J.H. Koning	The Netherlands	Ms C.C. Frenkel
Dr J. Asherson	United Kingdom	Mr K. Sexton

WORKERS

Member	Country	Alternate
Ms J. Lischka	Austria	Ms R. Czeskleba
Mr H. Fonck	Belgium	Mr F. Philips
Ms O. Poulida	Cyprus	<i>Awaiting new name</i>
Mr L. Pomajbík	Czech Republic	Mr V. Altner
Mr J.K. Frederiksen	Denmark	Ms L. Jacobsen
Mr A. Soon	Estonia	Mr P. Ross
Ms R. Perimäki-Dietrich	Finland	Ms R. Työläjärvi
Mr G. Seitz	France	Mr D. Olivier
Ms M. Schröder	Germany	Mr M. Angermaier
Mr I. Adamakis	Greece	Mr I. Konstantinidis
Mr P. Gergely	Hungary	Mr K. György
Mr F. Whelan	Ireland	Mr S. Cronin
Ms G. Galli	Italy	Mr D. Alhaique <i>Awaiting official appointment</i>
Mr Z. Antapsons	Latvia	Mr M. Puzuls
Ms G. Mozura	Lithuania	Mr R. Kumpis
Mr A. Giardin	Luxembourg	Mr M. Goerend
Mr J. Gerada	Malta	Mr S. Sammut
Mrs I. Pawlaczyk	Poland	Mr L. Staszak
Mr L.F. Do Nascimento Lopes <i>Vice-Chairperson</i>	Portugal	Mr A. Farias
Mr P. Rampásek	Slovakia	Mr J. Bobela
Ms L. Böhm	Slovenia	Mr V. Svab
Mr T. López Arias	Spain	Mr J. García
Mr S. Bergström	Sweden	Mr B. Sjöholm
Mr W. Van Veelen	The Netherlands	Mr A. Woltmeijer
Mr H. Robertson	United Kingdom	<i>Awaiting new name</i>

EUROPEAN COMMISSION

Member	Alternate
Mr B. Jansen <i>Vice-Chairperson</i> Employment, Social Affairs and Equal Opportunities DG	Mr J. R. Biosca de Sagastuy Employment, Social Affairs and Equal Opportunities DG
Dr A. Degrand-Guillaud Employment, Social Affairs and Equal Opportunities DG	Ms E. Dapergola Employment, Social Affairs and Equal Opportunities DG
Mr J. McMillan Enterprise and Industry DG	Ms M. Spiliopoulou-Kaparia Enterprise and Industry DG

OBSERVERS

Member	Alternate
Mr J. Karppinen European Foundation for the Improvement of Living and Working Conditions	Mr W. Buschak European Foundation for the Improvement of Living and Working Conditions
Ms M. Ladó Chairperson of the Board of the European Foundation for the Improvement of Living and Working Conditions	
Ms N. Waltke, Coordinator BUSINESS EUROPE	Ms V. Corman CNPF
Mr W. Cerfeda, Coordinator ETUC	

ANNEX 2

Overview of how the Agency and its partners operate

The Agency's role is to act as a catalyst for collecting, analysing and disseminating information that will improve the state of occupational safety and health (OSH) in Europe.

Based in Bilbao, Spain, we work with many partners, including representatives from three key decision-making groups (trades unions, employers' associations and governments) in the EU, as well as in the EFTA/EEA countries (Iceland, Lichtenstein, Norway, Switzerland) and candidate (Turkey and Croatia) countries.

We also work with the European Commission and other EU institutions. With such a broad spectrum of partners, we not only ensure that we have a balanced and impartial perspective, but we can also draw on our collective expertise and knowledge in relation to OSH, in the EU and beyond.

We perform four main functions:

IDENTIFYING AND DEVELOPING STRATEGIC PRIORITIES

>> The **governing board** sets the Agency's goals and strategy, including the identification of priority OSH issues where further information or activity is required. The board is made up of Member State representatives from each of our three main stakeholder groups – governments, workers and employers – as well as European Commission representatives.

>> The **bureau** oversees the Agency's operational performance. It is composed of the chairperson and three vice-chairs, along with one coordinator and one additional participant from each of the three interest groups mentioned above, and one additional Commission representative. The **bureau** meets four times a year.

>> The **director** is responsible for the day-to-day running of the Agency, including dealing with all financial, administrative and personnel matters.

COORDINATING AND DISSEMINATING INFORMATION IN CONJUNCTION WITH OUR PARTNERS

>> Focal points in more than 30 countries, including all 27 Member States, coordinate and disseminate information from the Agency within their national boundaries, as well as providing feedback and recommendations. As well as running national websites, they manage networks of national partners, which play a vital role in providing information and taking part in campaigning activities at Member State level. Typically our focal points are the lead OSH organisations in their respective countries, and act as the Agency's representatives at national level. There are also focal points in the EFTA/EEA, candidate countries.

PROVIDING EXPERT ADVICE ON OSH ISSUES, RESEARCH METHODS AND DATA COLLECTION

- >> Three advisory groups, made up of members of the governing board and others nominated by the Agency play a key role in planning and follow up work in the Agency's principal areas of activity: European Risk Observatory; Working Environment Information and Communication and Promotion.
- >> Expert groups provide advice on specific OSH issues identified by the board, and on how the necessary data collection and research should be carried out. They also evaluate the data once it has been collected and analysed, prior to its dissemination, to provide quality control.

COLLECTING AND ANALYSING DATA

- >> Topic centres link together consortia of national safety and health institutions to collect and analyse existing European, international and national data to support key areas of our work programme.

An amending regulation ((EC) No 1112/2005) of the Council's founding regulation was published in the Official Journal in July 2005. It introduced several changes to the Agency's governance following EU enlargement and strengthens the Agency's role supporting the implementation of EU strategies on health and safety at work.



Staff of the Agency in the theatre Arriaga, Bilbao.

ANNEX 3

Organisation Plan of the Agency (December 2006)

GOVERNING BOARD

BUREAU

DIRECTOR

Network Secretariat

Network management
Strategic planning
Legal adviser
Brussels liaison
Verification

Resource and Service Centre

Accounts
Documentation
Finance
General Services
Information technologies
Personnel

Communication & Promotion

Electronic communications
Publications and events
Focal point subsidy
Campaigning: European Week and
Healthy Workplace Initiative
Promotion / media relations

European Risk Observatory

Identification of new and emerging risks
Fostering research at EU level

Working Environment Information

Good Safety and health practice
– Information collection
– Information analyses
– Information dissemination
European Campaign
– Good Practice Awards

ANNEX 4

Staff List by Unit (updated at 31 December 2006)

DIRECTORATE

Mr Jukka Takala (FI), Director
Ms Irun Zabala (ES), Secretary

NETWORK SECRETARIAT

Ms Aisling O'Neill (IE), Finance Officer
Ms Boglarka Bola (HU), Assistant Project Manager
Ms Brenda O'Brien (IE), Liaison Officer
Ms Dagmar Radler (DE), Secretary
Ms Elena Ortega (ES), Legal Advisor
Mr Ingemar Sternerup (SE), Assistant Network Manager
Mr Jesper Bejer (DK), Network Manager
Ms Sabine Sommer (DE), Network Manager
Ms Usua Uribe (ES), Secretary

COMMUNICATION AND PROMOTION UNIT

Mr Andrew J.A. Smith (UK), Head of Unit
Mr Bruno Thiébaud (FR), Communication Manager
Ms Estibaliz Martínez (ES), Secretary
Mr Gorka Moral (ES), Webmaster
Ms Ingrid Poncelet (BE), Clerical Officer (promotion)
Mr Jean Philippe Florent (BE), Assistant Communication Manager
Mr Juan Lacort (ES), Assistant Information Manager
Ms María José Urquidi (ES), Secretary
Ms Marta Urrutia (ES), Network Manager (SNE from 'Instituto Nacional de Seguridad e Higiene en el Trabajo')
Ms Michelle Kruger (IE), Assistant Information Manager
Ms Mónica Azaola (ES), Secretary
Ms Paola Piccarolo (IT), Assistant Information Manager
Ms Pascale Turlotte (FR), Clerical Officer (finance)
Mr Peter Rimmer (UK), European Week 2006 Project Manager
Ms Xenia García (ES), Clerical Officer (publications + events)

RISK OBSERVATORY UNIT

Mr Eusebio Rial-González (UK), Head of Unit
Mr Alexandre Herte (BE), Clerical Officer
Ms Elke Schneider (AT), Project Manager
Ms Emmanuelle Brun (FR), Assistant Project Manager
Ms Joanna Kosk-Bienko (PL), Assistant Project Manager
Ms Katalin Sas (FI), Project Manager (SNE from Finnish Institute of Occupational Health)
Ms Malgorzata Milczarek (PL), Project Manager
(SNE from National Research Institute)
Ms Mónica Vega (ES), Secretary
Mr William Cockburn (UK), Project Manager

WORKING ENVIRONMENT INFORMATION UNIT

Mr Terry N. Taylor (UK), Head of Unit
Mr Dietmar Elsler (DE), Project Manager (SNE from BAuA)
Ms Estibaliz Vidart (ES), Secretary
Mr Lorenzo Munar (ES), Project Manager
Ms Sarah Copsey (UK), Project Manager
Mr Tim Tregenza (UK), Project Manager
Ms Zinta Podniece (LV), Project Manager

RESOURCE AND SERVICE CENTRE

Mr José García-Blanch (ES), Head of Resource and Service Centre
Ms Azucena Urtasun (ES), Finance Assistant
Ms Begoña Graña (ES), Secretary
Ms Berta Lejarza (ES), Secretary
Ms Caroline Georges (FR), Assistant Human Resources Manager
Mr Frederic Degeest (BE), Clerical Officer
Mr Iker González (ES), Auxiliary Agent in the field of Information Technologies
Ms Iraide Estrataetxe (ES), Documentalist
Mr José Ignacio Sánchez (ES), ICT Assistant
Mr Joseba Calle (ES), Auxiliary Agent in the field of Information Technologies
Mr Juan Carlos Del Campo (ES), Accountant
Mr Marc Jaccarini (MT), Human Resources Manager
Ms Mari Carmen de la Cruz (ES), Administrative Assistant
Mr Philippe Baillet (BE), Finance Officer
Ms Silvia Grados (ES), General Services Officer
Ms Susana Bilbao (ES), Assistant Documentalist
Mr Xabier Altube (ES), ICT Manager

ANNEX 5

Focal points (December 2006)

Focal points, in more than 30 countries, coordinate and disseminate information from the Agency within their individual countries, as well as provide feedback and recommendations. Typically the lead OSH organisation in their respective countries, they are the Agency's official representatives at national level. They contribute to the development of the

Agency's information services and website, which links together all 32 focal point websites, plus others. As well as the EU Member States, focal points have also been established in the four EFTA countries of Switzerland, Iceland, Liechtenstein and Norway and the EU candidate countries.

FOCAL POINTS OF THE EU MEMBER STATES

AUSTRIA

Bundesministerium für Wirtschaft und Arbeit
Sektion IX, Zentral-Arbeitsinspektorat
Favoritenstrasse 7
A-1040 Wien
Contact person: Ms Martina HÄCKEL-BUCHER
Tel: (43-1) 711 00
Email: martina.haekkel-bucher@bmwa.gv.at

BELGIUM

Federal Public Service Employment, Labour and Social Dialogue
Ernest Blerotstraat 1
B-1070 Bruxelles
Contact person: Mr Willy IMBRECHTS
Tel: (32-2) 233 41 11
Email: willy.imbrechts@meta.fgov.be

CYPRUS

Department of Labour Inspection
Ministry of Labour and Social Insurance
12 Apellis str.
CY-1493 Nicosia
Contact person: Mr Leandros NICOLAIDES
Director
Tel: (357) 22 30 03 30
Email: director@dli.mlsi.gov.cy

CZECH REPUBLIC

Department of Occupational Safety and Labour Environment
Ministry of Labour and Social Affairs
Na Poricnim pravu 1
CZ-128 01 Prague 2
Contact person: Ms Daniela KUBICKOVA
Director
Tel: (42-02) 21 92 23 44
Email: daniela.kubickova@mpsvv.cz

DENMARK

Arbejdstilsynet

Landskronagade 33
Postboks 1228
DK-0900 Copenhagen C
Contact person: Mr Tove LOFT
Tel: (45) 70 12 12 88
Email: tol@at.dk

ESTONIA

Labour Department

Ministry of Social Affairs
29, Gonsiori
EE-15027 Tallinn
Contact person: Mr Tiit KAADU
Director
Tel: (37-2) 626 97 80
Email: tiit.kaadu@sm.ee

FINLAND

Ministry of Social Affairs and Health

Department for Occupational Safety and Health
PO Box 556
FIN - 33101 Tampere
Contact person: Dr Erkki YRJÄNHEIKKI
Tel: (358-9) 160 01
Email: erkki.yrjanheikki@stm.fi

FRANCE

Ministère de l'emploi, du travail et de la cohésion sociale

DRT
39-43 quai André-Citroën
F-75902 Paris Cedex 15
Contact person: Mr Robert PICCOLI
Tel: (33) 144 38 26 41
Email: robert.piccoli@dgt.travail.gouv.fr

GERMANY

Bundesministerium für Arbeit und Soziales

Referat IIIb2 - Grundsatzfragen des Arbeitsschutzes
Wilhelmstrasse 49
D-10117 Berlin
Contact person: Mr Reinhard GERBER
Tel: (49-0) 30 18 527 6766
Email: reinhard.gerber@bmas.bund.de

GREECE

Ministry of Employment and Social Protection

General Directorate of Working Conditions and Health
Pireos 40
GR-10182 Athens
Contact person: Mr Antonios CHRISTODOULOU
Tel: (30) 210 3214 310
Email: grhsa@otenet.gr

HUNGARY

OMMF-Hungarian Labour Inspectorate

Margit krt. 85
H-1024 Budapest
Contact person: Mr János GÁDOR
Tel: (36-1) 346 9454
Email: gador@ommf.hu

IRELAND

South East European Information Centre

Waterford Chamber
3rd floor Bank of Scotland House
3/4 Canada Street, Waterford
Contact person: Ms Michelle MCHUGH
Tel: (353-5) 131 1138
Email: focalpoint@hsa.ie

ITALY

Istituto Superiore per la Prevenzione e Sicurezza del Lavoro

Via Alessandria 220 E
I-00198 Roma
Contact person: Mr Sergio PERTICAROLI
Head of Documentation, Information and Education Department
Tel: (39-06) 44 25 06 48
Email: sergio.perticaroli@ispsel.it

LATVIA

State Labour Inspectorate of the Republic of Latvia

38, Kr.Valdemara street
Riga, LV-1010
Contact person: Dace AVENA
Tel: (371) 702 17 35
Email: dace.avena@vdi.gov.lv

LITHUANIA

State Labour Inspectorate of the Republic of Lithuania

Algirdo street 19
LT-2006 Vilnius
Contact person: Ms Nerita SOT
International Relations Officer
Tel: (370) 52 60 34 72
Email: nerita@vdi.lt

LUXEMBOURG

Inspection du Travail et des Mines

Boîte Postal 27
L-2510 Luxembourg
Contact person: Mr Paul WEBER
Directeur
Tel: (352) 478 61 50
Email: paul.weber@itm.etat.lu

MALTA

Occupational Health and Safety Authority

17 Edgar Ferro' Street
MT-Pieta' PTA 3153
Contact person: Ms Romina RIECK ZAHRA
Tel: (356) 21247677/8
Email: romina.rieczahra@gov.mt

NETHERLANDS

Dutch OSH Platform (Arbo Platform Nederland)

Postbus 718
NL-2130 AS Hoofddorp
Contact person: Mr Henk SCHRAMA
Tel: (31-23) 554 93 93
Email: henk.schrama@tno.nl

POLAND

Central Institute

for Labour Protection-National Research Institute
ul. Czerniakowska 16
PL-00-701 Warsaw
Contact person: Dr Wiktor Marek ZAWIESKA
Deputy Director for Technology and Implementation
Tel: (48-22) 623 46 01
Email: wikli@ciop.pl

PORTUGAL

Instituto para a Segurança, Higiene e Saúde no Trabalho

Avenida da República 84, 5º Andar
P-1600 - 205 Lisboa
Contact person: Ms Maria Manuela CALADO
CORREIA
Tel: (351) 217 92 70 00
Email: osha@ishst.pt

SLOVAKIA

National Labour Inspectorate

Masarykova 10
SK-04001 Kosice
Contact person: Ms Laurencia JANCUROVA
Tel: (421-55) 79 79 927
Email: laurencia.jancurova@ip.gov.sk

SLOVENIA

Ministry of Labour, Family and Social Affairs

Department for Health and Safety@Work
Kotnikova 5
SL-1000 Ljubljana
Contact person: Ms Vladka KOMEL
Tel: (386)-01/369 77 00
Email: vladka.komel@gov.si

SPAIN

Instituto Nacional de Seguridad e Higiene en el Trabajo

c/Torrelaguna 73
E-28027 MADRID
Contact person: Ms Marta JIMÉNEZ AGUEDA
Tel: (34) 913 63 41 00
Email: mjimeneza@mtas.es

SWEDEN

Arbetsmiljöverket

SE-171 84 Solna
Contact person: Ms Elisabet DELANG
Tel: (46-8) 730 90 00
Email: arbetsmiljoverket@av.se

UNITED KINGDOM

Health and Safety Executive

Rose Court 9SW
2 Southwark Bridge
London SE1 9HS
Contact person: Mr Jason BATT
Tel: (44-0) 845 345 0055
Email: uk.focalpoint@hse.gsi.gov.uk

OBSERVERS

European Commission

Rue de la Loi 200
L-1049 Brussels
Contact person: Ms Eleni DAPERGOLA

ETUC

Bld du Roi Albert II, 5, bte 7
B-1210 Brussels
Contact person: Mr Walter CERFEDA
Tel: (32-2) 224 0411
Fax: (32-2) 224 0520
Email: wcerfeda@etuc.org

Fédération des Entreprises de Belgique

Ravensteinstraat, 4
B-1000 Brussels
Contact person: Mr Kris DE MEESTER
Tel: (32-2) 515 0811
Email: kdm@vbo-feb.be

FOCAL POINTS OF THE EFTA COUNTRIES

ICELAND

Administration of Occupational Safety and Health

Bildshofdi 16
IS-110 Reykjavik
Contact person: Ms Asa ASGEIRSDOTTIR
Tel: (354) 550 4600
Email: asa@ver.is

LIECHTENSTEIN

Amt für Volkswirtschaft

Gerberweg 5
FL-9490 Vaduz
Contact person: Mr Robert HASSLER
Tel: (423) 236 68 71
Email: robert.hassler@avw.llv.li

NORWAY

Norwegian Labour Inspection Authority

Statens hus,
N-7468 Trondheim
Contact person: Mr Odd Einar JOHANSEN
Tel: (47) 73 19 97 00
Email: odd.einar.johansen@atil.no

SWITZERLAND

SECO-Staatssekretariat für Wirtschaft

Ressort Grundlagen Arbeit und Gesundheit
Stauffacherstrasse 101
CH-8004 Zürich
Contact person: Mr Joseph WEISS
Tel: (41-1) 433 22 21 13
Email: joseph.weiss@seco.admin.ch

FOCAL POINTS OF THE ACCESSION COUNTRIES

BULGARIA

Ministry of Labour and Social Policy

Department "Safety and Health@Work"
2 Triaditza Street
BG-1051 Sofia
Contact person: Mr Vladimir BAROUTTCHIEV
State Expert
Tel: (359-2) 987 29 23
Email: safety@mlsp.government.bg

ROMANIA

National Research Institute for Labour Protection

General Budisteanu str. Nr. 15, sect. 1
RO-79 629 Bucharest
Contact person: Ms Mihaela SOVIANI TRIPCOVICI
Tel: (402-1) 310 18 09
Email: office@protectiamuncii.ro

FOCAL POINTS OF THE CANDIDATE COUNTRIES

TURKEY

Ministry of Labour and Social Security
General Directorate of Occupational Health and Safety
Inönü Bulvan, I Blok, No 42, Kat. 4
Emek Ankara
Contact person: Mr Erhan BATUR
Tel: (90-312) 215 50 21
Email: ebatur@csgb.gov.tr

CROATIA

Ministry of Economy, Labour and Entrepreneurship
Ulica grada Vukovara 78
10 000 Zagreb
Contact person: Mr Fran Marovic
Tel: (358-1) 610 6111
Email: fran.marovic@mingorp.hr

INTERNATIONAL PARTNERS

AUSTRALIA

Australian Safety and Compensation Council (ASCC)
Loc 64N1
GPO Box 9879,
AU–Canberra ACT 2601
Mr Bill Scales, Chairman
<http://www.ascc.gov.au/>

BRAZIL

FUNDACENTRO
Rua Capote Valente, 710 — Pinheiros
CEP 05409-002 São Paulo/SP
Mr Remígio Todeschini, President
<http://www.fundacentro.gov.br>

CANADA

Canadian Centre for Occupational Health and Safety (CCOHS)
135 Hunter Street East
Hamilton ON L8N 1M5
Mr Len Hong, President
<http://www.ccohs.ca/>

JAPAN

Japan Industrial Safety and Health Association (JISHA)
1-4-6 Umezono, Kiyose-shi
Tokyo 204-0024
Mr Yohtaro Sawada, President
<http://www.jisha.or.jp/>

KOREA

Korea Occupational Safety and Health Agency (KOSHA)
34-4 Gusan-dong, Bupyeong-gu, Incheon
Postal code: 403-711
Mr Kil-sang Park, President
<http://www.kosha.or.kr>

USA

The Occupational Safety and Health Administration (OSHA)
200, Constitution Avenue
Washington, DC 20210
Mr Edwin G. Foulke Jr., Assistant Secretary of Labor for OSH
<http://www.osha.gov>

National Institute for Occupational Safety and Health (NIOSH)
Hubert H. Humphrey Bldg.
200 Independence Ave., SW
Washington, DC 20201
Mr John Howard, Director
<http://www.cdc.gov/niosh>

National Safety Council (NSC)
1025 Connecticut Ave., NW
Suite 1200
Washington, DC 20036
Mr Alan C. McMillan, President
<http://www.nsc.org/>

Institution of Occupational Safety and Health (IOSH)

The Grange, Highfield Drive
Wigston, Leicestershire LE18 1NN
United Kingdom
Mr Rob Strange, Chief Executive
<http://www.iosh.co.uk/>

International Commission on Occupational Health (ICOH)

ISPESL, National Institute for Occupational Safety and Prevention
Via Fontana Candida 1
I-00040 Monteporzio Catone (Rome)
Italy
Prof Jorma Rantanen, President
Dr Sergio Iavicoli, Secretary General
<http://www.icohweb.org/>

International Labour Office - Safe Work Programme

4, route des Morillons
CH-1211 Geneva 22
Switzerland
Mr Seiji Machida, Acting Director
<http://www.ilo.org/public/english/protection/safework/>

International Occupational Hygiene Association (IOHA)

5/6 Melbourne Business Court, Millennium Way
Pride Park, Derby - DE24 8LZ
United Kingdom
Mr Tai Wa Tsin, President
<http://www.ioha.net>

International Social Security Association (ISSA)

4, route des Morillons
Case postale 1
CH-1211 Geneva 22
Switzerland
Mr Hans-Horst Konkolewsky, Secretary General
<http://www.issa.int>

Pan American Health Organisation (PAHO)

525 23rd St., N.W.
Washington, DC 20037
United States
Dr Mirta Roses Periago, Director
<http://www.paho.org/>

European Union of Medical Specialists (UEMS)

Section of Occupational Medicine
Dr Aiguader, 80
E-08003 Barcelona
Spain
Dr Consol Serra, President of the UEMS Section of OM

World Health Organization (WHO)

Avenue Appia 20
CH-1211 Geneva 27
Switzerland
Dr Margaret Chan, Director General
<http://www.who.int/>

ANNEX 6

Overview of focal point network activities in 2006

	Network partners in 2006	Social partners in 2006	Network meetings in 2006
AUSTRIA	22	4	2
BELGIUM	5	2	2
BULGARIA	12	8	5
CYPRUS	15	9	2
CZECH REP.	17	2	2
DENMARK	18 (+55 members of the Danish Working Environment Council - including 6 administrative staff)	10	3
ESTONIA	26	2	2
FINLAND	12	8	5
FRANCE	25	9	4
GERMANY	14	2	1
GREECE	20	1 (umbrella organisation founded by and representing the most significant employees and employers organisations at national level)	4
HUNGARY	12	2 (representing 9 employers organisations and 6 employees organisations)	2
ICELAND			
IRELAND	24	8	4
ITALY	97	22	2
LATVIA	4	2	10
LIECHTENSTEIN	(*)	(*)	(*)

(*) no figures available - see 2005 report.

	Network partners in 2006	Social partners in 2006	Network meetings in 2006
LITHUANIA	29	7	3
LUXEMBOURG	9	3	3 (and 1 expert group meeting)
MALTA			
NETHERLANDS	13	6	4
NORWAY			
POLAND	37	14	1
PORTUGAL	39	9	2 with social partners & 30 meetings with network partners
ROMANIA	23	6	4
SLOVAK REP.	66	10	3
SLOVENIA	25 members & 5 co-workers (representatives of institutions involved in "Safe Start" Campaign (5 trade unions+5 employers)	10 2	
SPAIN	63	8 (4 employers + 4 trade unions)	4
SWEDEN	19	8	6
SWITZERLAND	12	2	3
UK	5 (in addition, a wider network of 67 members consulted for EW plans)	2	3

ANNEX 7

Topic centres

Our two topic centres: 'TC Risk Observatory' and 'TC Working Environment' are made up of some of the most important occupational safety and health research institutes in Europe. In contrast to previous

topic centres, they operate under a renewable framework contract, which enables improved planning and more time for projects.

TOPIC CENTRE RISK OBSERVATORY

LEAD ORGANISATION

Institut National de Recherche et de Sécurité (INRS) — Centre de Lorraine
Avenue de Bourgogne
BP 27
F-54501 Vandoeuvre Cedex

PARTNER ORGANISATIONS

Bundesanstalt für Arbeitsschutz und Arbeitsmedizin (BAuA)
Federal Institute of Occupational Safety and Health
Friedrich Henkel Weg 1-25
D-44149 Dortmund

Berufsgenossenschaftliches Institut für Arbeitsschutz (BIA)
BG-Institute for Occupational Safety and Health — BIA
Alte Heerstrasse 111
D-53754 Sankt Augustin

Finnish Institute of Occupational Health (FIOH)
Työterveyslaitos
Topeliuksenkatu 41aA
FIN-00250 Helsinki

Instituto Nacional de Seguridad e Higiene en el Trabajo (INSHT)
c/Torrelaguna 73
E-28027 Madrid

PREVENT
Rue Gachard
88 BTE 4
B-1050 Bruxelles
Tel: (32-2) 643 44 44
Fax (32-2) 643 44 40

Central Institute for Labour Protection — National Research Institute
ul. Czerniakowska 16
PL-00-701 Warsaw

TOPIC CENTRE WORKING ENVIROMENT

LEAD ORGANISATION

Finnish Institute of Occupational Health (FIOH)

Topeliuksenkatu 41 a A
FI-00250 Helsinki

PARTNER ORGANISATIONS

Berufsgenossenschaftliches Institut für Arbeitsschutz — BGIA (BG-Institute for Occupational Safety and Health)

Alte Heerstrasse 111
D-53757 Sankt Augustin

Bundesanstalt für Arbeitsschutz und Arbeitsmedizin (BAuA) — (Federal Institute for Occupational Safety and Health)

Friedrich-Henkel-Weg 1-25
D-44149 Dortmund

Centralny Instytut Ochrony Pracy — Państwowy Instytut Badawczy (CIOP-PIB)

Czerniakowska 16
PL-00-701 Warsaw

Fodor József National Center for Public Health

Nagyvárad tér 2.
H-1096 Budapest

Eurogip — France

Rue de la Fédération
F-75018 Paris

Health and Safety Laboratory (HSL)

Harpur Hill, Buxton
Derbyshire SK17 9JN, United Kingdom

Hellenic Institute for Occupational Health and Safety

143 Liosion and Theirsiou 6
GR-10445 Athens

Ispesl — Istituto Superiore per la Prevenzione e la Sicurezza del Lavoro

Ispesl — National Institute for Safety and Prevention at Work
Via Urbana, 167
I-00184 Rome

National Institute of Occupational Health (NIOH/AMI)

Lersø Parkallé 105
2100 København
Denmark

Prevent, Institute for Occupational Safety and Health

Rue Gachard 88 Box 4
B-1050 Brussels

Netherlands Organisation for Applied Scientific Research

Schoemakerstraat 97
2600 JA, Delft
The Netherlands

FCT-DEMIS Faculdade de Ciencias e Tecnologia da Universidade Nova de Lisboa

Quinta da Torre
2829-516 Caparica, Portugal

Institute of Work, Health and Organisations, University of Nottingham

The University of Nottingham, William Lee
Buildings 8, Science and Technology Park
University Boulevard
Nottingham NG7 2RQ, United Kingdom

Instituto Sindical de Trabajo, Ambiente y Salud

C/General Cabrera 21
E-28020 Madrid

Cooperation Centre Hamburg

Part of the Research Section of the Department of Science and Health of the Free Hanseatic City of Hamburg

Besenbinderhof 60
D-20097 Hamburg

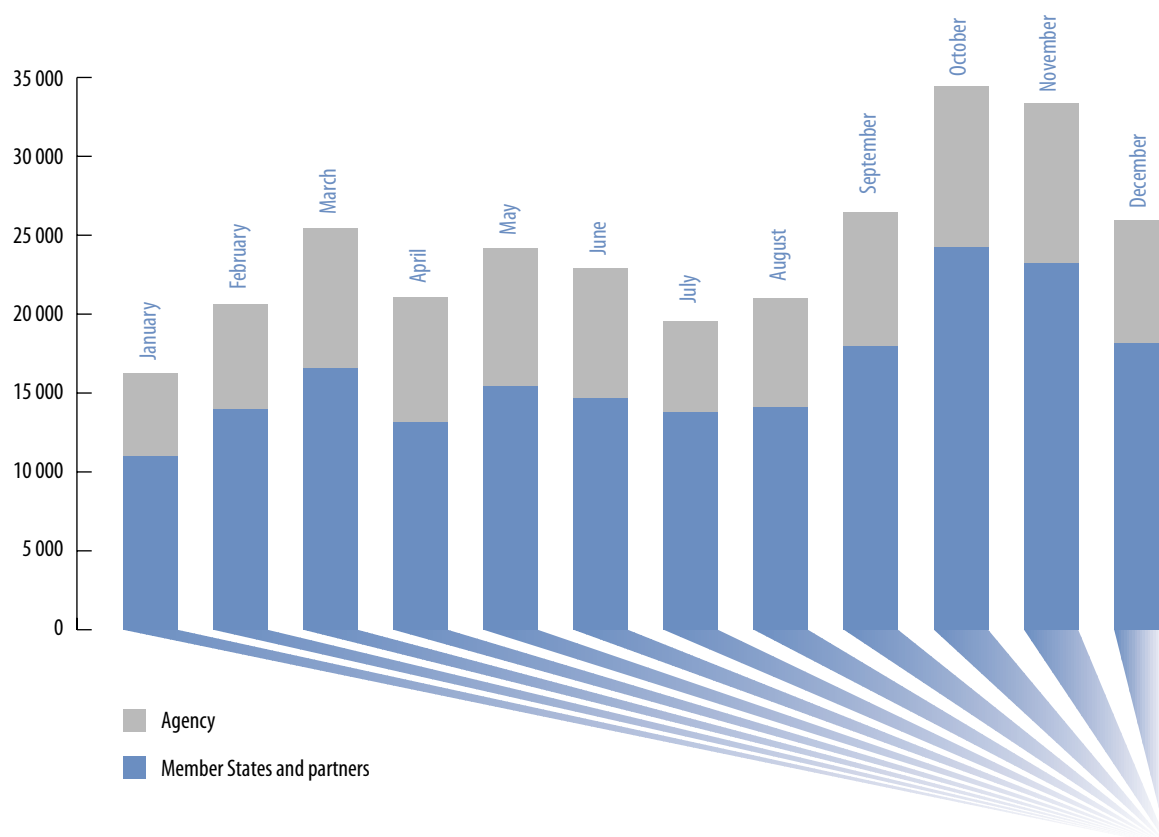
University of Surrey

University Campus, Stag Hill, Guilford
GU2 7XH Surrey, United Kingdom

ANNEX 8

Website usage

Visits made to Agency and network sites per month



METHODOLOGY & ASSUMPTIONS

In order to improve the existing statistics, it was decided to move to a more advanced technology. This tool was tested for several months and is now meeting all our expectations.

We consider all the Agency's sites as part of a common structure. These include our main portal, focused sites (e.g. European Risk Observatory and HWI) and campaign sites (European Weeks). This assumption is based on the consistency of the information provided in all sites and the high number of crossed links. Therefore, visitors coming to one of our sites from another of our sites in a short period of time are being counted as one single visit.

We estimate 10 minutes as a conservative timeframe.

When reporting the visits to our network sites an identical structure will be considered, consisting of all sites of focal points and international partners.

While conscious of the decrease in the gross figures that future reports will offer, the aim of our sites is to inform our external visitors, and thus only these visits are being reported. These new figures should be considered as net figures and thus a decrease in comparison to the 2005 figures does not necessarily mean lower activity in the web activities, but is a natural result of more restrictive criteria.

ANNEX 9

Publications 2006

AGENCY PUBLICATIONS

While the Agency's website at <http://osha.europa.eu> is its principal means of communication, the Agency also produces a range of reports, forums, factsheets and magazines. All of these are available online at the Agency's website <http://osha.europa.eu/>

publications and in a limited number of printed copies from the EC's Publications Office in Luxembourg <http://publications.europa.eu> (or from its sales agents listed at the back of this publication (http://publications.europa.eu/others/sales_agents_en.html)).

In 2006 the focal points and their networks have received 25 **different publications** from the Agency, with a total of **4 294 245** copies, including ad hoc requests.

Annual report	1	(EN full report, summary in CS/DA/DE/EL/EN/ES/ET/FI/FR/HU/IT/LT/LV/MT/NL/PL/PT/SK/SL/SV)
Factsheets	7	(CS/DA/DE/EL/EN/ES/ET/FI/FR/HU/IT/LT/LV/MT/NL/PL/PT/SK/SL/SV), 1 normal and 6 EW related)
Forums	2	EN/DE/ES/FR
Magazine	1	EN/DE/ES/FR
Reports	3	Language versions for the web
NAPO Compendium	1	
NAPO DVD	1	
EW flyer	1	CS/DA/DE/EL/EN/ES/ET/FI/FR/HU/IT/LT/LV/MT/NL/PL/PT/SK/SL/SV
EW leaflet	1	CS/DA/DE/EL/EN/ES/ET/FI/FR/HU/IT/LT/LV/MT/NL/PL/PT/SK/SL/SV
EW poster	1	CS/DA/DE/EL/EN/ES/ET/FI/FR/HU/IT/LT/LV/MT/NL/PL/PT/SK/SL/SV
Healthy Workplace Initiative (HWI) material		
HWI – "The healthy workplace initiative" brochure	1	BG/CS/EL/EN/ET/HU/LT/LV/MT/PL/RO/SK/SL
HWI – "Safer healthier stronger" flyer	1	BG/CS/EL/EN/ET/HU/LT/LV/MT/PL/RO/SK/SL
HWI – "The healthy workplace initiative" leaflet	1	BG/CS/EL/EN/ET/HU/LT/LV/MT/PL/RO/SK/SL
HWI poster	1	BG/CS/EL/EN/ET/HU/LT/LV/MT/PL/RO/SK/SL
HWI – risk assessment tool (RAT) I	1	BG/CS/EL/EN/ET/HU/LT/LV/MT/PL/RO/SK/SL
HWI – risk assessment tool (RAT) II	1	BG/CS/EL/EN/ET/HU/LT/LV/MT/PL/RO/SK/SL

CORPORATE PUBLICATIONS



Annual report 2005

Enlarging the power of occupational safety and health in the European Union. Available in English, 90 pages, A4
Cat. No TEAB06001ENC

A summary is available in the 20 official Community languages, 6 pages, A4.

Cat. No: TEAF06001XXC

http://osha.europa.eu/publications/annual_report/

Annual work programme

Annual work programmes of the planned activities of the European Agency have been published since 1996, with summary versions being included as annexes to the annual report and since 1998 they have been available in full on the Agency's website. The work programme for 2007 is available on the Agency homepage and as an annex to this report.

http://osha.europa.eu/publications/work_programmes

INFORMATION REPORTS



Corporate social responsibility and safety and health at work

Printed and available online in FR/PL

2006 — 125 pp.

ISBN 92-9191-072-4

Cat. No: TE5904120(XX)C

Price: EUR 15

<http://osha.europa.eu/publications/reports/210>

Work-related stress

Printed and available on line in FR/PL

2006 — 167 pp.

ISBN 92-95007-88-3

Cat. No: TE6404151(XX)C

Price: EUR 25.00

<http://osha.europa.eu/publications/reports/203>

Gender issues

Printed and available on line in: DE/ES

2006 — 81 pp.

ISBN 92-9191-075-9

Cat. No: TE6404159(XX)C

Price: EUR 15

<http://osha.europa.eu/publications/reports/102>



FORUM

The Forum series addresses selected OSH issues of concern to our network and the wider OSH community

<http://osha.europa.eu/publications/forum>

Forum 15 — Promoting occupational safety and health research in the EU

2006 — Cat. No: TE7506906

(ES/DE/EN/FR)C

Free of charge in a limited number of copies.

ISSN 1681-4398

Free of charge in a limited number of copies.



Forum 16 — European noise at work summit — 'Stop that noise!'

ISSN 1681-4398

2005, Cat. No: TE7506897

(ES/DE/EN/FR)C

Free of charge in a limited number of copies.



FACTS

Agency factsheets provide concise information on its various activities. These are available in all 20 official Community languages:

<http://osha.europa.eu/publications/factsheets/>



Facts 61

Young worker safety - advice for employers

2006, Cat. No: TE7406847 (CS/DA/DE/EL/EN/ES/ET/FI/FR/HU/IT/LT/LV/NL/PL/PT/SK/SL/SV)C

Facts 62

Young worker safety - advice for supervisors

2006, Cat. No: TE7406669 (CS/DA/DE/EL/EN/ES/ET/FI/FR/HU/IT/LT/LV/NL/PL/PT/SK/SL/SV)C



Facts 63

Young worker safety - advice for parents

2006, Cat. No: TE7406661 (CS/DA/DE/EL/EN/ES/ET/FI/FR/HU/IT/LT/LV/NL/PL/PT/SK/SL/SV)C

Facts 64

Protection for young people in the workplace

2006, Cat. No: TE7406653 (CS/DA/DE/EL/EN/ES/ET/FI/FR/HU/IT/LT/LV/NL/PL/PT/SK/SL/SV)C



Facts 65

Your rights to safe and healthy work - advice for young people

2006, Cat. No: TE7406879 (CS/DA/DE/EL/EN/ES/ET/FI/FR/HU/IT/LT/LV/NL/PL/PT/SK/SL/SV)C
2006, Cat. No: TE7606152 (CS/DA/DE/EL/EN/ES/ET/FI/FR/HU/IT/LT/LV/NL/PL/PT/SK/SL/SV)C

Facts 66

Looking out for young hazards - advice for young people

2006, Cat. No: TE7406887 (CS/DA/DE/EL/EN/ES/ET/FI/FR/HU/IT/LT/LV/NL/PL/PT/SK/SL/SV)C
2006, Cat. No: TE7606151 (CS/DA/DE/EL/EN/ES/ET/FI/FR/HU/IT/LT/LV/NL/PL/PT/SK/SL/SV)C



Facts 67

Noise in figures

2006, Cat. No: TE6905739 (CS/DA/DE/EL/EN/ES/ET/FI/FR/HU/IT/LT/LV/NL/PL/PT/SK/SL/SV)C



MAGAZINE

European Agency magazine

European Agency magazine 9— Safe start
Available in German, English, French and Spanish

Cat. No: TEAA06009(ES/DE/EN/FR)C

<http://osha.europa.eu/publications/magazine>



CAMPAIGN MATERIALS

The Agency's campaigning activities in 2006 were focused on the annual European Week for Safety and Health at Work and the Healthy Workplace Initiative for which it publishes a range of campaign material. In addition, the Agency also organises conferences and colloquia.

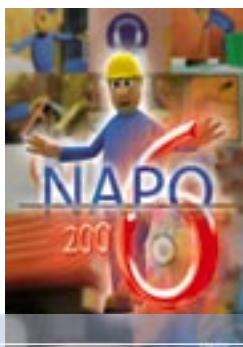
SAFE START CAMPAIGN



Sticker, folder, bookmark, poster, leaflets

Young People – Safe start
European Week for Safety and Health at Work 2006
Available in all the official languages of the EU
<http://ew2006.osha.europa.eu/>

VIDEO



NAPO
NAPO DVD Compendium 1 to 6
TE76064281MZ

NAPO DVD Safe start
TE7606043ENZ

HEALTHY WORKPLACE INITIATIVE (HWI) CAMPAIGN

"The healthy workplace initiative" brochure
TE7606001XXC



"Safer healthier stronger" flyer
TE7606003XXD



"The healthy workplace initiative" leaflet
TE7606002XXD



HWI poster
TE7606005XXP

Risk assessment tool (RAT) I
TE7601001XXC

Risk assessment tool (RAT) II
TE7601002XXC



ANNEX 10

Finance 2005/06

ACTUAL FINANCIAL IMPLEMENTATION

It includes payments and carry-over generated on the year. Figures in EUR.

	Final Budget 2006	Actual implementation 2006	Actual implementation 2005
Revenues			
European Community subsidy	13 200 000	11 900 000	12 208 800
European Commission PHARE	631 358	296 540	339 894
Other subsidies	180 303	121 100	120 100
Other revenues	66 500	66 500	30 000
Other		59 756	66 196
Total revenue	14 078 161	12 443 896	12 764 990
Expenditure			
<i>Title I</i>			
Staff costs (salaries, allowances and other staff costs)	4 556 173	3 956 189	3 463 330
<i>Title II</i>			
Buildings, equipment and miscellaneous operating expenditure	1 524 130	1 463 220	1 364 728
<i>Title III</i>			
Focal points' activities, including expert group activities	1 021 908	1 021 642	703 098
Establishment and management of the information network on Internet	228 300	209 491	167 516
Editing, publication and distribution of information and other activities	467 250	429 938	337 131
Conferences, seminars, workshops and public events, promotional activities, etc.	818 132	756 524	466 051

	Final Budget 2006	Actual implementation 2006	Actual implementation 2005
Studies and pilot schemes topic centres	1 519 810	1 427 299	1 024 622
Mission, entertainment and representation expenses	228 047	221 806	202 064
Meetings of the board and bureau	148 292	143 108	224 942
Translation of studies, reports and working documents	821 731	791 886	1 364 078
Preparation, organisation and management of the European Week for Safety and Health at Work	627 000	584 518	409 823
Health and safety for small and medium-sized enterprises			5 875
Healthy Workplace Initiative	1 486 030	1 435 926	1 497 620
Total Title III	7 366 500	7 022 137	6 402 821
Subtotal expenditure	13 446 803	12 441 547	11 230 880
Phare programme and other earmarked activities	661 358	323 704	133 428
GRAND TOTAL	14 108 161	12 765 251	11 364 308

Remark: 2005 figures include definitive payments and carry-overs paid during 2006, while 2006 figures refer to definitive payments and provisional carry-overs to be paid during 2007. For earmarked expenses, actual implementation of activities only reflects payments, no carry overs are considered.

ANNEX 11

Board assessment and analysis of the Authorising Officer's Annual Activity Report for the financial year 2006

The Governing Board of the European Agency for Safety and Health at Work has received the Authorising Officer's Annual Activity Report for the year 2006 and is, on the basis of the information provided, of the opinion that the Agency's Work Programme for 2006 has been implemented in a satisfactory manner and that the resources provided have been spent in a reasonable way.



Christa Schweng
Chairperson of the Governing Board

ANNEX 12

Annual work programme 2007

PROMOTING QUALITY AT WORK IN AN ENLARGED EUROPEAN UNION

Information for safe, healthy and productive jobs

The work programme sets out the specific development goals and activities of the Agency for 2007 following the sections of the rolling work programme 2005-2008. Where relevant, the Agency ensures that Community strategy priorities, such as diversity in the workplace, are mainstreamed into Agency projects. The work programme is published on the Agency's website at http://osha.europa.eu/publications/work_programmes/

BUILDING THE LINKS - PROMOTING GLOBAL NETWORK PARTNERSHIP

Optimising Agency and network resources and cooperation

In 2007, the Agency will focus its network activities on the following goals:

- >> Monitor the implementation of the 3rd generation topic centres in accordance with the model agreed by the board in November 2003 and 2004.
- >> Continued focus on the efficiency and effectiveness of the 2nd generation Agency network.
- >> Attention to the importance of appropriate planning and monitoring of the work to be carried out via the network. This will include the

continued development of work plans with each focal point specifying objectives and tasks and monitoring of progress of implementation.

- >> To support the further development of national focal point websites and the national European Week activities a grant scheme for the EU focal points will be implemented. As part of a pilot exercise in 2007, the grant scheme may be replaced by a 'European Week Assistance Package'. The maximum amounts for the grants/assistance packages will in 2007 continue to reflect a special priority of the new Member States.
- >> The Agency will present to the Board a review of the existing system of network groups (advisory groups and expert groups). Together with this review, the board will be invited to decide on the future structure of the network groups.
- >> An external evaluation of the Agency with special emphasis on its focal point network will be carried out in 2006-07 to follow up on the evaluation carried out in 2001. Following the evaluation, the Board will be invited to agree an action plan which will also take into account the consequences of enlargement.

(¹) In 2007 grants/assistance packages will be made available for focal point website management and European Week activities with the following maximum amounts for the national focal points: Germany, France, Italy, Spain, United Kingdom, Poland, Romania: EUR 50 000; The Netherlands, Belgium, Greece, Portugal, Hungary, Czech Republic, Lithuania, Slovakia, Bulgaria: EUR 40 000; Sweden, Austria, Denmark, Finland, Ireland, Malta, Estonia, Cyprus, Slovenia, Latvia: EUR 30 000; Luxembourg: EUR 20 000.

EXTENDING NETWORK PARTNERSHIP

(1) In the European Union

Institutional relations

- >> Systematic cooperation in 2007 with the European Commission in the framework of the Community Strategy will focus on consolidating cooperation with DG Employment and its occupational health and safety services, both in Luxembourg and in Brussels. This cooperation will be reinforced by the Brussels Liaison Officer, established in 2005. The Agency will provide support and input to the Commission in its policy development, with a special focus on mainstreaming safety and health into other policy areas. The Agency will also develop its cooperation, in line with its activities, with other DGs of the Commission.
- >> Information support to the European Parliament and its committees (including the organisation of an annual exhibition and presentations), to ECOSOC, the Council and relevant Representations and other EU Institutions where appropriate.

European Partnerships

- >> The Agency will cooperate with the European Foundation for the Improvement of Living and Working Conditions within the framework of a revised Memorandum of Understanding and with other European Agencies where relevant.
- >> Develop cooperation with the Advisory Committee, particularly with ad hoc groups where the Agency has carried out or is planning relevant work.
- >> Develop cooperation with the Commission's Senior Labour Inspectors Committee (SLIC), in particular regarding SLIC and Agency campaigns and information sharing related to the Risk Observatory
- >> Develop cooperation within the framework of the Commission's EU sectoral social dialogue to key sectors with relevance to the Agency's work programme activities, particularly on those sectors with most relevance to the forthcoming European Weeks and specific sectoral activities of the Agency.

- >> Through the Agency's Brussels based officer, provide regular liaison and briefings on Agency activities to key social partner and interest group forums with an interest in safety and health, such as BUSINESS EUROPE, ETUC, UEAPME and CEEP social/safety and health committees and working groups.
- >> Further develop links and cooperation with established EU health and safety networks, such as research, certification (Euroshnet), practitioner (ENSHPO), workplace health promotion (ENWHP), business and insurance networks (European Social Insurance Partners - European Forum of Insurances against Accidents at Work and Occupational Diseases), and education and training in occupational safety and health (ENETOSH), with a view to explore how these networks can contribute to supporting the EU OSH strategy. The Agency is participating in a consortium formed within the Commission's ERANET ⁽²⁾ scheme. The project has received Commission funding for 4 years (starting approximately in April 2006). The role of the Agency will be limited to supporting the consortium's knowledge management and dissemination through its existing electronic tools and systems, and seeking synergies with its own work programme on new and emerging risks. Two consortium members will second an expert to work at the Agency on this project: FIOH for the first two years and CIOP for the following two.

(2) Beyond the EU

The Agency will work towards full incorporation of the EFTA countries and the candidate countries under observer status in the work of the Agency. Over the period cooperation with the new candidate countries and Western Balkan countries (Former Yugoslav Republic of Macedonia, Serbia etc) will be developed stepwise based on funding programmes (PHARE, CARDS) from the European Commission. The Agency's work with Turkey and Croatia will be continued based on external funding (PHARE).

The Agency will work with TAIEX on OSH seminars in the candidate countries and the Balkan States.

⁽²⁾ European Research Area

Priorities for the development of networking outside the EU are based on three types of relationship: partnership, cooperation and contacts.

Partnership

- >> USA: to further develop the Agency's relations with DOL-OSHA (Department of Labor, Occupational Safety and Health Administration) within the framework of the EU/US cooperation, including on the preparation of the planned joint conference in 2007. To further develop the relationship with NIOSH based on the mutual arrangement and to maintain strong links with other important US-organisations in the field of OSH such as the National Safety Council, ORC and ASSE.
- >> Canada, Australia, Brazil, Japan, Korea, Russia, and China: to further develop the relationships with OSH organisations on the basis of mutual arrangements.
- >> Other EU trade partners, such as Malaysia and South Africa: to develop the relationships with OSH organisations, possibly on the basis of mutual arrangements.
- >> ILO and WHO: further develop the relationships with the two international organisations on the basis of mutual arrangements incl. cooperation on the implementation on the OSH-strategies of the European Community and the ILO.
- >> PAHO (Pan American Health Organisation): further develop cooperation and related information exchange based on the mutual arrangement.
- >> IOHA (International Occupational Hygiene Association), ICOH (international Commission on Occupational Health) and ISSA (International Social Security Association): to further develop the relationships with the international associations on the basis of mutual arrangements.

Cooperation

Initiate and develop cooperation with the countries in the "European Neighbourhood". The first step will be to establish systematic web-links. Possible further steps will be taken in line with the European Commission policy and support.

Initiate and develop cooperation with European/ International OSH networks and practitioners' organisations: structural web-links will be developed to organisations such as Working on Safety Net and APOSHO (Asia-Pacific Occupational Safety and Health Organisation), and the possibility explored of coordinating activities, together with regular meetings.

Contacts

Other countries and OSH organisations: link from the Agency website will be made to relevant organisations' web pages and included on the Agency's mailing list.

COMMUNICATING KNOWLEDGE – YOUR LINK TO SAFETY AND HEALTH AT WORK

In 2007, the Agency will focus its communication services on the following goals:

Communication plan development and implementation

The Agency will continue to prioritise the effective communication of its activities and services to its many and varied audiences including:

- >> further development of the Agency's website as Europe's principal portal for quality assured occupational safety and health information;
- >> publication of the results of information projects carried out in 2006;
- >> the consolidation of the Healthy Workplace Initiative campaign;

In addition to these developments, the Agency will continue to analyse the impact of all launches and gather user feedback through surveys and other means. Particular emphasis will be placed on capitalising on this knowledge to fine-tune its information and communication strategy.

Providing OSH information on the Internet

- >> In 2006, the Agency started on a major exercise to update and improve the presentation of its online information offer. This activity will continue into 2007 and beyond. Development of additional single 'entry points' by risk or sector

with multilingual content for public dissemination and expert spaces where the information will be provided mainly in the language of origin of the relevant texts.

- >> In support of the information project activities undertaken in 2006 and 2007, web features will be developed on the following topics:
 - OSH in catering, hotels and restaurants;
 - and OSH and cleaning workers.
- >> Continue the development of the website as a global portal for safety and health information by further strategic partnerships with relevant international and national organisations beyond Europe.

Improving Web-facilities

- >> Exploiting the full potential of the 3G technological platform to further develop the Agency website as a multilingual gateway to information about the Agency, its network and its services open to all European citizens.
- >> Developing innovative web features to support the European Week campaign (see below) and refreshing the existing Agency information available on this theme.
- >> Continued upgrading of the Agency's portfolio of OSH information to fill identified gaps and to maintain the currency of the information provided.
- >> Further development of personalisation and alert services for registered users of the Agency's website.
- >> Using the 3G platform to ensure that all parts of the Agency network meet agreed quality standards and that Agency information is actively promoted across the whole network.

Complementary communication services

- >> The Agency will promote new information products and services developed as part of the 2006 work programme in the following areas:
 - OSH in catering, hotels and restaurants;
 - OSH and cleaning workers;
 - Risk Observatory and emerging risks.

- >> In this context, dedicated communication tools will be developed to meet the information needs at workplace level.
- >> The Agency will continue to develop its corporate communications, including the publication of its annual report, news services, catalogue and other promotion and exhibition material.
- >> Media relations – The Agency will continue to develop its relations with the OSH media and to promote safety and health via more mainstream media through its campaigning activities. News releases will normally be published in all official Community languages.
- >> Supporting the focal point network: the Agency will seek further to localise its promotion campaigns as much as possible working with its focal points and other network partners.
- >> Exhibitions / events: The Agency will limit its participation to high profile international OSH conferences and exhibitions. It will also increase its efforts to ensure that Agency information is available at appropriate national events via the focal points.
- >> Napo consortium - The Agency will continue to participate in the production consortium of Napo - an animated cartoon character developed to communicate safety and health messages across linguistic and national boundaries. DVDs and accompanying literature will be produced to support both the 2007 and 2008 European Week campaigns.
- >> Information requests: the Agency will be able to handle a limited number of ad-hoc information requests within the established procedure.

Campaigning / European Week

- >> *European Week 2007 – Musculoskeletal Disorders (IP-2006-01)*: The Agency will coordinate the European Week for Safety and Health at Work 2007, which will revisit the theme of work-related musculoskeletal disorders using the same overall campaign model as in previous years. European Week 2007 seeks to promote an integrated management approach to tackle MSDs embracing prevention of MSDs, and the retention, rehabilitation and reintegration of workers who already suffer from MSDs to make

workplaces safer and healthier. The European Week will consider all aspects of work-related MSDs, in particular those related to the ergonomic design of work stations and the organisation of work when it has an impact on MSDs. The Week will focus on the illustration of good practices aimed at preventing MSDs at workplace level as well as good practices of rehabilitation/re-integration of workers who suffer MSDs. It will also highlight the costs of MSDs and the economic benefits linked to their prevention. A good practice award scheme will take place and the Agency will cooperate with the EU Presidencies in the launch and closing events. Good collaboration and coordination between the European Week and the SLIC manual handling of loads campaigns will take place to ensure better synergy.

- >> *The European Week 2008 - Assessing OSH Risks (IP-2007-01)*: the week will be prepared during the year.
- >> *Healthy Workplace Initiative (HWI, formerly Enlargement Action Plan/EAP) (IP-2005-03)*: 2007 will see the consolidation of the campaigning activities undertaken in 2006 with the campaign being broadened to cover more sectors and risks.

DEVELOPING KNOWLEDGE TO SUPPORT POLICY MAKING AND IMPLEMENTATION ⁽³⁾

It should be noted that the increasing total amount of information collected by the Agency requires considerable resources to maintain and update existing information services. In the following the development projects are described. In 2007 the Agency will focus its information project activities on the following goals:

⁽³⁾ The term "programmed" refers to projects which were already planned in the Rolling Work Programme 2005-2008, the term "ongoing" refers to projects included in an earlier annual work programme but which are still ongoing (code refers to project-id), and the term "new" refers to projects which are neither ongoing, nor programmed.

New prevention strategies and policies

OSH and economic performance (IP-2005-01) (ongoing)

Follow-up to results of 2005-2006 activities.

Promoting a preventive safety and health culture

European Week 2007: Musculoskeletal disorders (IP-2006-01) (ongoing)

Contribute with a number of information products to the preparation of the European Week 2007 on MSDs.

European Week 2008: Risk Assessment (IP-2007-01) (programmed)

Contribute with a number of information products to the preparation of the European Week 2008 on Risk Assessment.

European Week 2006: Promoting OSH among Young People (IP-2005-02) (ongoing)

Follow-up on the European Week campaign on OSH among young people, including Closing Event.

Healthy Workplace Initiative (IP-2005-03) (ongoing) (HWI, formerly Enlargement Action Plan/EAP)

In order to promote a prevention culture and support the implementation of the 'acquis communautaire', the Agency is managing a specific 'Healthy Workplace Initiative'. The Agency will continue to support awareness raising activities on OSH essentials and to knowledge transfer promoting health and safety in SMEs in close collaboration with the focal points. The lessons learned will be taken into account and the most successful elements of the HWI campaign will be integrated into the 2008 European Week campaign on risk assessment.

Safety and health information for priority groups

Priority Group: Cleaning Workers (IP-2007-02) (programmed)

Development of information on the occupational safety and health of the group as well as changes in the group's working conditions. Furthermore,

information on good practices will be collected and communicated.

Safety and health information for risk sectors

Good Practice Information: Catering, hotels and restaurants (IP-2006-02) (ongoing)

Provide an overview of situation with regard OSH in this sector, as well as an overview of new development within the sector, which might have an impact on OSH. In addition, to provide information on innovative OSH programmes and good practice 2007 activities will focus on promotion.

Anticipating change – European Risk Observatory

European Risk Observatory 2007 (IP-2004-04) (ongoing)

In 2007 the Risk Observatory will be developed further with collection and analysis of data on selected issues as well as communication of key findings. This activity covers all 25/27 Member States.

The possibility of a pilot company survey will be explored provided that additional funding is made available. A Board seminar in 2007 will discuss this and other strategic issues related to the European Risk Observatory.

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In order to improve the working environment, as regards the protection of the safety and health of workers as provided for in the Treaty and successive Community strategies and action programmes concerning health and safety at the workplace, the aim of the Agency shall be to provide the Community bodies, the Member States, the social partners and those involved in the field with the technical, scientific and economic information of use in the field of safety and health at work.

E u r o p e a n A g e n c y f o r S a f e t y a n d H e a l t h a t W o r k
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