

PRIVACY STATEMENT / RECORD

PERSONAL DATA STORED IN THE AGENCY'S CLIENT RELATIONSHIP

MANAGEMENT (CRM)

Organisational part of the Agency entrusted with the processing of personal data

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Purpose

Personal information is collected and processed for the purpose of managing partnerships (including the recruitment of partners), working relations with stakeholders (including carrying out surveys), sending invitations to EU-OSHA events and dissemination of EU-OSHA publications, products, promotion related communications and other relevant information.

Legal basis

Council Regulation (EU) 2019/126 of the European Parliament and of the Council of 16 January 2019 establishing the European Agency for Safety and Health at Work (EU-OSHA).

Type of data processed

Personal data allowing the person to be identified, i.e. surname, first name, organization, department, business email, professional title, job title, business telephone, business mobile phone, business fax and contact details of assistant(s) if applicable.

Lawfulness of processing

The processing is based on Article 5.1 (a),(d) of [Regulation \(EU\) 2018/1725](#) of the European Parliament and of the Council of 23 October 2018 on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data (hereinafter the Regulation).

Data recipients

- Duly appointed EU-OSHA staff.
- EU-OSHA's contractors with prior authorization from the Agency and only for the purposes of the performance, management and follow-up of the contract (e.g., organization of meetings and conferences, dissemination of Agency publications and products, promotion related communications, invitation management of Agency events, organisation of Agency surveys). The contractor

may act only under the supervision and upon instructions of the data controller (EU-OSHA).

The data subject's rights

- Data subjects have the right to request from the controller access to and rectification or erasure of personal data or restriction of processing concerning the data subject or, where applicable, the right to object to processing or the right to withdraw consent at any time without affecting the lawfulness of processing based on consent before its withdrawal (Articles 17, 18, 19, 20, 22, 23 and 24 of the Regulation).
- Any requests to exercise one of those rights should be directed per email toinformation@osha.europa.eu, mentioning the organisational part of the Agency entrusted with the processing operation as indicated in this privacy statement and the name of the processing operation, including in the subject the words "data protection".
- Data subjects' rights can be restricted only in the cases foreseen in Art 25 of the Regulation.

Information on the conservation period of data

Data are stored until we receive a request for deletion and unless otherwise specified or requested by the data subject concerned.

Security measures

EU-OSHA takes appropriate security measures to protect against unauthorised access to or unauthorised alteration, disclosure or destruction of data. These include internal reviews of our data collection, storage and processing practices and security measures, including appropriate encryption of communication and physical security measures to guard against unauthorised access to systems where we store personal data. The data are stored in our contact database with the servers being located in the EU-OSHA premises.

Request for information

For any further information regarding the handling of their personal data, data subjects can address their request to EU-OSHA Data Protection Officer at: dpo@osha.europa.eu.

Recourse to the EDPS

Data subjects are entitled to make recourse to the European Data Protection Supervisor: <http://www.edps.europa.eu>, should they consider that the processing operations do not comply with the Regulation.

Date when processing starts

Date of introduction of personal data into the database.

Privacy statement last updated: 5/7/2020 9:24:33 AM

