

MINUTES

Meeting:	MEETING OF THE EXECUTIVE BOARD OF THE MANAGEMENT BOARD
Date:	Wednesday, 19 January 2022 (Executive Board meeting) Friday, 21 January 2022 (wrap-up Executive Board meeting)
Venue:	Virtual

These notes include the comments made by the interest groups and the Commission both at the official Executive Board meeting prior to the Management Board first plenary session and the informal wrap-up meeting, which takes place after the interest group meetings with the view of consolidating positions and views for the second and final plenary session. As much as possible, they are meant to complement the discussions, viewpoints and decisions as these are reported in the Management Board meeting minutes.

1. ADOPTION OF THE DRAFT AGENDA

The Chairperson welcomed the attendees and introduced the timeline and the agenda arrangements for the Management Board meeting.

He explained that the meeting would be spread across three days. The first day would start with an Executive Board meeting and would then continue with a plenary session of the Management Board. In the first plenary session, the main objective would be to agree the agenda and for the Agency to present the different items and provide clarifications upon request – so as to allow informed discussions within the interests groups. On the second day, the interest groups would meet to discuss the various agenda items. Whereas it was not foreseen that the Agency's representatives would attend these meetings, the groups could contact the Agency to arrange for staff to join the meetings at a convenient time. Finally, on the third and last day, the Executive Board would reconvene to draw conclusions from the interest groups discussions. It would be followed by a new plenary of the Management Board, where the Management Board would be expected to go through the agenda items, provide comments and feedback as required and finally take decisions where appropriate.

The Chairperson introduced the draft agenda of the Executive Board meeting and took note that the Agency would have an AOB item – relating to the request to the Workers to appoint a new Reporting Officer for the appraisal procedure of the Executive Director.

In compliance with EU-OSHA's policy on prevention and management of conflict of interests, the Chairperson recalled that Executive Board members should declare whether they may have a conflict of interest with any of the items of the Agenda. If there is any conflict of interest, the member in question should abstain from participating and leave the meeting when the item at stake is discussed. In particular, he stressed that, under item 10 of the Management Board agenda, the Executive Board will review, discuss a number of issues related to the recruitment procedure of the Executive Director. To that discussion, only members, alternate members and observers who signed the declaration of confidentiality and absence of conflict of interests linked to this procedure would be admitted. For that reason, the rest of the Management Board agenda was going to be worked through before item 10 would be discussed. The meeting was going to be resumed having allowed for a short break and having received clearance by the Agency.

CONCLUSION: The Executive Board adopted the draft agenda.

2. ADOPTION OF DRAFT MINUTES

The draft minutes from the November meeting were circulated previously. No comments were received.

CONCLUSION: The Executive Board adopted the minutes of the November 2021 meeting.

3. MANAGEMENT BOARD MEETING PREPARATION

The Chairperson referred to the draft Management Board agenda and suggested that at the first plenary on 19 January, any “Any other business” for the Management Board meeting could be taken before item 10 – “EU-OSHA’s Executive Director’s recruitment”. Along the same lines, he suggested that item 10 could be taken first in order at the second plenary on 21 January. These suggestions were put forward to minimise disruptions during the meetings due to the restrictions in the participation for this specific item. As a matter of fact, only Management Board members, alternate members and observers who signed the declaration of absence of conflict of interests and confidentiality in respect to the recruitment of the Executive Director would be admitted. In the case of the second plenary on 21 January, where the actual decision was going to be taken, alternate members and alternate observers could attend only if the member or observer would be absent.

Furthermore, the Chairperson recalled that, for the plenary on 21 January, it was important to ensure that the quorum requirements would be met in order to enable the Management Board to take the necessary decisions and deliberations. Executive Board members were therefore encouraged to inform the members in their group to delegate their votes to another member from his/her interest group in case of non-attendance.

Discussions at the Executive Board on the Management Board agenda items focussed in particular on item no 4 – “Draft Single Programming Document 2023-2025”; item no 5 “Draft budget and establishment plan 2023” and item no 10 – “EU-OSHA’s Executive Director’s recruitment”. With regard to this last item, the Executive Board discussed several aspects of the Executive Director’s recruitment procedure and agreed an in-depth discussion be arranged with the involvement of the spokespersons to draw conclusions and reflect on lessons learnt.

The remarks from the Executive Board and the follow-up by the Agency are reflected in the minutes from the Management Board meeting.

CONCLUSION: This item was for discussion

4. ANY OTHER BUSINESS

Appointment a representative from the Workers’ group as Reporting Officer for the appraisal procedure of the Executive Director

Further to the departure from the Management Board of the representative appointed by the Workers for the role of Reporting Officer for the appraisal procedure of the Executive Director, the Agency informed that a new one should be appointed. The Workers’ group took good note of this request.

Resuming physical Management Board meetings

The Workers, echoed by the other groups, brought up the limitations of virtual meetings and expressed the wish that physical meetings could be soon resumed.

The Agency thanked for the remark and recognised that despite the effort in keeping in regular contact with key stakeholders such as the Management Board and the Focal points during the pandemic in virtual form, the quality of the interaction decreases and good exchange and networking is crucial for a

networking and tripartite organisation such as EU-OSHA. The plans are to organise the next Management Board meeting in June in Bilbao as an hybrid meeting, provided that the circumstances so allow.

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The Chairperson thanked the Executive Board members and closed the meeting.

ANNEX – LIST OF PARTICIPANTS

LŪSIS Renārs	Government	Chairperson
SAMANT Yogindra	Government	Observer
DALTON Marie	Government	Alternate
FURLANI Patrice	Government	Alternate
TEJEDOR Mercedes	Government	Alternate
ÁLVAREZ Jesús	Commission	Vice-Chairperson
GREVFORS ERNOULT Charlotte	Commission	Alternate
GILLEN Michael	Employers	Vice-Chairperson
KWIATKIEWICZ-MORY Anna	Employers	Coordinator
DE MEESTER Kris	Employers	Observer
METZE Eckhard	Employers	Alternate
NEDJELIK-LISCHKA Julia	Workers	Vice-Chairperson
DORESTE Ignacio	Workers	Coordinator
GYÖRGY Károly	Workers	Observer
CAPPUCCIO Silvana	Workers	Alternate
COCKBURN William	EU-OSHA	
BALDAN Andrea	EU-OSHA	
BEJER Jesper	EU-OSHA	
MILCZAREK Malgorzata	EU-OSHA	
O'BRIEN Brenda	EU-OSHA	
ORTEGA Elena	EU-OSHA	
PICCIOLI Ilaria	EU-OSHA	
SMITH Andrew	EU-OSHA	