

MINUTES

Meeting:	MEETING OF THE EXECUTIVE BOARD OF THE MANAGEMENT BOARD
Date:	8 June 2020 (Executive Board meeting) 10 June 2020 (wrap-up Executive Board meeting)
Venue:	Virtual

These notes include the comments made by the different groups and the Commission both at the official Executive Board meeting and the informal wrap-up meeting, which takes place after the interest group meetings with the view to consolidating positions and views for the plenary session. As much as possible they are meant to complement the discussions, viewpoints and decisions as these are reported in the Management Board meeting minutes. If such comments were made and minuted for the Management Board meeting, they will not be reported here.

1. Adoption of the Draft Agenda

The Chair welcomed the attendees and introduced the timeline and the agenda arrangements for the Management Board meeting.

She explained that that given the circumstances the Management Board meeting would be spread across three days. The first day would start with this Executive Board meeting and will then continue with a first plenary meeting, where the Agency will introduce the different agenda items and provide clarifications. On the following day, the interest groups would meet and discuss the agenda more in-depth. On the third day, the Executive Board will reconvene in an informal wrap-up meeting, where following the discussion in the interest groups, they would draw conclusions from the interest groups discussions. Finally, the Management Board would reconvene in a last plenary, work through the whole agenda and adopt the necessary decisions when required.

The Chair introduced the draft Agenda and asked whether there would be any items under “Any other business”.

The Chair then asked the attendees whether they might have a potential conflict of interests with any of the items to be discussed, in compliance with the Agency’s policy on prevention and management of conflict of interests. No Executive Board member declared any. The Chair referred in particular to item 10 of the Management Board agenda, Appointment of a Management Board observer to the pre-selection panel of the Executive Director. She recalled that any participant who might find him or herself in a situation of conflict of interests should refrain from engaging in the discussion and should leave the meeting.

CONCLUSION: The Executive Board adopted the draft agenda.

2. Adoption of Draft Minutes

The draft minutes from the Executive Board meetings on January and May were circulated previously. No comments were received and none was made at the meeting.

CONCLUSION: The Executive Board adopted the minutes of the January and May 2020 meetings.

3. Management Board Meeting Preparation

The Chair referred to the draft Management Board agenda. Under “Any other business”, the Workers informed that they would like to raise as an item for discussion and decision the possibility to extend the attendance of the Management and Executive Board meetings to an additional observer member of

their group, considering that the rules of procedure would allow for that. In addition, the Commission would give an update under item 2 and the Governments suggested that a recap on the work done in relation to the Roadmap on Carcinogens could be taken up under item 3.

The Chair recalled the importance of reaching the necessary quorum for the second Management Board plenary on 10 June as that would enable the Management Board to take decisions without any need to follow-up with written procedures. She encouraged the representatives from the groups to make sure to the extent that this could be possible that the quorum within the interest group would be reached or to remind their members that they would have the option to delegate their vote to another member from their group according to the terms described in the rules of procedure.

The Chair invited the Commission to provide more details on item 10 – related to the appointment of a Management Board observer to the preselection panel of the Executive Director. The Commission explained that the Management Board observer will participate in the meetings of the pre-selection panel and attend the interviews of the pre-selected candidates but would have no right to vote. For the appointment of the Management Board observer, the Executive Board discussed over the possibility to take the same approach taken at the last selection procedure, that is, appointing the Chair of the Management Board as the observer and the Vice-Chairs from the other groups as alternate observers.

The Executive Board then worked through the Management Board agenda.

Regarding item 2 and 3, the Agency explained that whereas the focus of item 2 was to get the Management Board acquainted with the response adopted by EU-OSHA as a result of the COVID-19 outbreak both in terms of working arrangement and operational viewpoint, under item 3 the intention was to provide a clear overview on the impact that the pandemic had on the plans for 2020 and beyond. A note attached to the Executive Director Progress Report outlined which such implications had been.

Regarding item 6, the Executive Board had comments related to the draft Management Board's analysis and assessment of the Consolidated Annual Activity Report, namely the need to reformulate, under point 6, the achievements related to work programme implementation by deleting the percentage of delivered outputs (87%); and, under point 5, to specify that the role of EU-OSHA was of a support nature to the implementation measures that have to take place at the Member States level in the framework of the European Pillar for Social rights. EU-OSHA will take these comments onboard and revise the draft analysis and assessment accordingly.

Regarding item 8 – implementing rules for adoption, EU-OSHA mainly gave an overview on the process. The Management Board received the decisions on 5 June 2020 as EU-OSHA had to get the Commission's agreement before the decisions can be submitted to the Management Board.

The Agency suggested that the Management Board could take advantage of the meetings on 8, 9 and 10 June to discuss the proposed decisions, seek clarification from the Agency if needed, and adopt the decisions at the plenary on 10 June 2020. Should more time be needed, EU-OSHA will organise a written procedure after the meeting on 10 June 2020. The deadline for adopting the decisions is 30 June. The Executive Board reported that there was consensus across the groups to adopt these implementing rules at the meeting.

CONCLUSIONS: This item was for discussion

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The Chair thanked the Executive Board members and closed the meeting.

ANNEX – LIST OF PARTICIPANTS

	Name Surname	Category
1	Jesús ALVAREZ	Commission
2	Charlotte GREVFORS ERNOULT	Commission
3	Teresa MOITINHO	Commission
4	Christa SCHWENG	Employers
5	Jessie FERNANDES	Employers
6	Kris DE MEESTER	Employers
7	François ENGELS	Employers
8	Renārs LŪSIS	Government
9	Boel CALLERMO	Government
10	Carlos PEREIRA	Government
11	Julia NEDJELIK-LISCHKA	Workers
12	Ignacio DORESTE	Workers
13	Károly GYÖRGY	Workers
14	Viktor KEMPA	Workers
15	Christa SEDLATSCHKE	EU-OSHA
16	Andrea BALDAN	EU-OSHA
17	Jesper BEJER	EU-OSHA
18	William COCKBURN	EU-OSHA
19	Ilaria PICCIOLI	EU-OSHA
20	Brenda O'BRIEN	EU-OSHA
21	Andrew SMITH	EU-OSHA
22	Petya KIRTCHEVA	EU-OSHA