

MINUTES

Meeting:	MEETING OF THE EXECUTIVE BOARD OF THE MANAGEMENT BOARD
Date:	Thursday, 23 January 2020 (Executive Board meeting) Friday, 24 January 2020 (wrap-up Executive Board meeting)
Venue:	Hotel Meliá Bilbao – Meeting room Pelli I+II Leizaola Lehendakariaren Kalea, 29, Bilbao, Bizkaia

These notes include the comments made by the different groups and the Commission both at the official Executive Board meeting and the informal wrap-up meeting which takes place after the interest group meetings with the view of consolidating positions and views for the plenary session. As much as possible they are meant to complement the discussions, viewpoints and decisions as these are reported in the Management Board meeting minutes.

1. Adoption of the Draft Agenda

The Chair welcomed the attendees and introduced the timeline and the agenda arrangements for the Management Board meeting.

She explained that the meeting would be spread across two days. The first day would start with this Executive Board meeting and will then continue with a meeting of the interest groups of the Management Board. After the interest group meetings, there would be a reception at the Bilbao Town Hall. The second day would start with an informal wrap-up meeting of the Executive Board, following the discussion in the interest groups, and then the Management Board would continue in the Plenary and work through the whole Agenda.

The Chair introduced the draft Agenda and asked whether there would be any items under “Any other business”.

The Chair then asked the attendees whether they might have a potential conflict of interests with any of the items to be discussed, in compliance with the Agency’s policy on prevention and management of conflict of interest. No Executive Board member declared any. The Chair referred in particular to item 15 of the Management Board agenda, Vacancy notice for EU-OSHA Executive Director. She recalled that any Management Board member who might have an interest in applying for the position would have the responsibility to make sure not to be present when this issue would be discussed at the plenary.

CONCLUSION: The Executive Board adopted the draft agenda.

2. Adoption of Draft Minutes

The draft minutes from the November meeting were circulated previously. No comments were received.

CONCLUSION: The Executive Board adopted the minutes of the November 2019 meeting.

3. Management Board Meeting Preparation

The Chair referred to the draft Management Board agenda. Upon suggestion by EU-OSHA, the Chair informed that agenda item 7 – Management Board and Executive Board rules of procedure would be brought forward to the beginning of the meeting. This would ensure that the new rules, once discussed and adopted, could apply to the current Management Board meeting.

In response to Executive Board's questions on the matter, EU-OSHA clarified, in relation to the decision-making process, that what counts to determine if an item is adopted or not is the number of positive votes – majorities change depending on the item under adoption as per the founding regulation requirements. Blank votes and abstentions would be recorded in the minutes but would not impact the definition of the majority – i.e. they would have the same effect as negative notes.

Under Agenda item 3 – Executive Director's progress report, EU-OSHA will seek approval from the Management Board on the topic for the next foresight starting in 2020. The three groups and the Commission at the OKAG pointed out "Circular economy and its effect on OSH" as their preferred topic.

Regarding item 10 – Commission Staff Working Document on the evaluation of Eurofound, Cedefop, ETF and EU-OSHA – Follow up, the Executive Board discussed and decided that the outcome of the mixed groups discussions should not be reported at the plenary to avoid confusions. Whereas at the plenary the spokesperson of the three groups and the Commission should report their position on the proposed action plan, the Agency will summarise and circulate the main points raised during the seminar.

CONCLUSIONS: This item was for discussion

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The Chair thanked the Executive Board members and closed the meeting.

ANNEX – LIST OF PARTICIPANTS

Name	Representing
Christa SCHWENG	Employers
Jessie FERNANDES	Employers
Kris DE MEESTER	Employers
Jesús ALVAREZ	European Commission
Charlotte GREVFORS ERNOULT	European Commission
Teresa MOITINHO	European Commission
Charlotte SKJOLDAGER	Government
Gertrud BREINDL	Government
Renārs LŪSIS	Government
Ignacio DORESTE	Workers
Károly GYÖRGY	Workers
Viktor KEMPA	Workers
Andreas STOIMENIDIS	Workers
Christa SEDLATSCHKE	EU-OSHA
Andrea BALDAN	EU-OSHA
Jesper BEJER	EU-OSHA
William COCKBURN	EU-OSHA
Petya KIRTCHEVA	EU-OSHA
Brenda O'BRIEN	EU-OSHA
Ilaria PICCIOLI	EU-OSHA
Martina BLAHOVA	EU-OSHA Trainee
Andrew SMITH	EU-OSHA
Franziska LÜTZ	EU-OSHA Trainee