

Annex 1

Privacy Statement on the protection of personal data in relation to the EU-OSHA policy on management of conflict of interest

Organizational part of the Agency entrusted with the processing of personal data

- Director.

Purpose of processing

- The purpose of processing of personal data is to maintain the integrity of the decisions, opinions and recommendations issued by EU-OSHA and foster accountability in relation to the Agency's work and activities – and to put in place remedial actions where necessary.

Type of data processed

- Name and last name and role played within the governance structure / organisation of EU-OSHA;
- Information on direct or indirect interests of relevance in the fields of work conducted by EU-OSHA;
- Any membership role or affiliation held in organisations/bodies/clubs with an interest in the work of EU-OSHA;
- Interests deriving from the professional activities of the data subject or his/her close family members;
- Other interests or facts considered pertinent by the data subject;
- Work experience related to the area of work of EU-OSHA during the last 10 years;
- Records related to the assessment and validation of the declarations and summary of CVs and, where appropriate, to specific cases as a result of the implementation of the breach of trust procedure.

Legal basis

The processing and publishing of personal data is carried out in the public interest on the basis of:

- Council Regulation (EC) No. 2062/94 of 18/07/1994 establishing the European Agency for Safety and Health at Work and subsequent amendments.
- EU-OSHA policy on management of conflict of interests

Lawfulness of processing

The processing is in line with Article 5(a) of [Regulation \(EC\) No. 45/2001 of the European Parliament and the Council of 18 December 2000 on the protection of individuals with regard to the processing of personal data by the Community institutions and bodies and on the free movement of such data](#) (hereinafter, Regulation (EC) N. 45/2001).

Data recipient

- The declarations and the summaries of CVs and any restriction in the level of involvement in the Agency's activities as a result of the assessment will be published on the website and therefore are accessible by the general public. Records related to the breach of trust will not be made public.
- At the implementation phase of the policy and procedures, the data recipients are as follows:

For Governing Board and Advisory Groups members (full/alternate/observers):

- by the Network Secretariat and by the Head of the Prevention and Research Unit and the Head of Communication, and, where relevant, by the Conflict of interest committee, the Board hearing committee, the Board appeal committee, the relevant appointing authorities (Council of the EU, Governing Board and Commission) and the Anti-fraud Office of the Commission.

For the Director:

- By the reporting officers and the Chair and vice-Chairs of the Governing Board, incl. the Anti-fraud Office of the Commission.

For the Heads of Unit:

- By the HR section and the Director, incl. the Anti-fraud Office of the Commission.

The data subject's rights

Data subjects have the right to object to the submission and publication of their declarations and summaries of CVs on compelling legal grounds and to rectify any information included in the declaration and summaries of CV at their own initiative, by sending a new declaration to governingboard@osha.europa.eu and requesting its replacement.

They have the right to lodge an appeal against the assessment of their declaration of interests and summaries of CVs under the terms and conditions established under the procedures.

Information on the conservation period of data

The declarations, the summaries of CVs and the outcome of the assessment, where relevant, will be kept on the website throughout the duration of the mandate of the corresponding Governing Board member/alternate/observer, Advisory Groups member/alternate/observer, Director and Head of Unit and will be stored until 3 years after the end of the mandate (once the discharge for the relevant year has finalised).

Records processed under the breach of trust procedure will follow the same retention period.

Request for information

For any further information regarding the handling of their personal data, data subjects can address their request to EU-OSHA Data Protection Officer at: dpo@osha.europa.eu.

Appeals

Data subjects are entitled to lodge an appeal with the European Data Protection Supervisor: <http://www.edps.europa.eu>, should they consider that the processing operations regarding their personal data do not comply with Regulation (EC) No. 45/2001.

Date when processing starts

Date of entry into force of the policy.