



2006 Annual Budget

EUROPEAN AGENCY FOR SAFETY AND HEALTH AT WORK

DECEMBER 2005

CONTENTS

1. General introduction
2. Justification of main headings
3. Statement of revenue for 2006
4. Statement of expenditure for 2006
5. Establishment Plan for Personnel for 2006

1.- GENERAL INTRODUCTION

Explanatory statement

- Legal basis

Council Regulation (EC) No 2062/94 of 18 July 1994 setting up a European Agency for Safety and Health at Work (OJ L 216, 20.8.1994, page 1) modified by Council Regulation (EC) No 1643/95 (OJ L 156, 7.7.1995, page, 1).

Council Regulation (EC) No. 1654/2003, of 18 June 2003, amending Regulation (EC) No. 2062/94 establishing a European Agency for Safety and Health at Work.

Council Regulation (EC) No. 1112/2005, of 24 June 2005 amending Regulation (EC) No 2062/94 establishing a European Agency for Safety and Health at Work

Financial Regulation of 29th September 2003 of the European Agency for Safety and Health at Work

2.- JUSTIFICATION OF MAIN HEADINGS

1. Revenue 2006

The sources of revenue for 2006 consist of a main subsidy from the European Commission, and of grants from the Spanish Government, and the Regional Basque Authorities.

The Agency also expects to receive revenue from the sales of its publications. Furthermore, a subsidy from the EU Presidency in relation to the Closing Event of the European Week 2006 may also be received.

Main aspects of the 2006 estimated revenue consist of the established total amount € 6,080,303 for Titles 1 and 2 and for title 3 € 7,300,000. In addition, € 500,000 have been granted by the European Commission for a Phare III program, to be implemented in the period 2005-2006. Furthermore, an additional Phare program is being negotiated with the European Commission, which could result in additional funds and activities.

2.- Expenditure

Budget 2005 includes updates as per amending budgets 1 and 2.

Budget 2006 includes appropriations for Commitments and Payments on operational expenses. Overall, the budget proposal remains at a level unchanged with respect to 2005, with the adjustments required on Phare III due to the anticipated timing of implementation of that program.

Budget items 1104, 1142, 3021, 3022, 3023 and chapter 31 have been deleted. Budget item 3003 has been opened.

Title 1 - Staff

The calculation for Title 1 is based on the assumption that the 40 posts mentioned in the proposed Establishment Plan for 2006 will be filled during the year. No additional posts in the establishment plan are requested in 2006 with respect to the approved budget for 2005. Total expenditure under Title 1 is € 4,556,173. This is the level initially approved for the 2005 budget.

Title 2 - Buildings, equipment and miscellaneous operating expenditure

Total expenditure under Title 2 is maintained at the level initially approved for the 2005 budget, to a total of € 1,524,130.

Title 3 - Operational expenditure

Operational expenditure is related to the implementation of the 2006 Work Programme and amounts to € 7,300,000. In addition, € 142,216 of earmarked Phare III expenditures are approved.

3. STATEMENT OF REVENUE

Budget Title	Heading	Appropriations 2005 (€)	Appropriations 2006 (€)		Remarks
			Commitments	Payments	
1	EUROPEAN COMMUNITY SUBSIDY	13,557,784	13,342,216	13,342,216	Total subsidy of the European Community.
2	OTHER SUBSIDIES	180,303	180,303	180,303	Total subsidy of the Basque and Spanish Governments.
5	MISCELLANEOUS REVENUE	p.m.	p.m.	p.m.	Other expected subsidies.
6	REVENUE FROM SERVICES RENDERED AGAINST PAYMENT	p.m.	p.m.	p.m.	
	GRAND TOTAL	13,738,087	13,522,519	13,522,519	

Budget Title	Heading	Appropriations 2005 (€)	Appropriations 2006 (€)		Remarks
			Commitments	Payments	
1 0	EUROPEAN COMMUNITY SUBSIDY				
1 0 0	European Community subsidy	13,200,000	13,200,000	13,200,000	Council Regulation (EC) No 2062/94 of 18 July 1994 establishing a European Agency for Safety and Health at Work (OJ L 216 20.8.1994, p. 1), modified by Regulation (EC) No 1643/95 (OJ L 156, 7.7.1995, p. 1). Pursuant to article 12, paragraph 3, of this regulation, a subsidy for the Agency is entered in the Commission Section of the General Budget.
1 1 0	Phare program (earmarked)	357,784	142,216	142,216	This article corresponds to earmarked Phare revenue and includes financing for a Phare III program signed with the EC, which will run within the period 2005-2006 for a total amount of € 500,000. Activities under Phare III are linked to the approved program of work with earmarked revenues and expenses. Annual figures are indicative of activity levels in 2005 and 2006.
	CHAPTER 1 0	13,557,784	13,342,216	13,342,216	
	TITLE 1	13,557,784	13,342,216	13,342,216	
2	OTHER SUBSIDIES				
2 0	OTHER SUBSIDIES				
2 0 0	Grant from the Basque Regional Government	60,101	60,101	60,101	This grant is meant to finance current expenditure.
2 0 1	Grant from the County of Bizkaia	60,101	60,101	60,101	This grant is meant to finance current expenditure.
2 0 2	Grant from the Spanish Government	60,101	60,101	60,101	This grant is meant to finance current expenditure.
2 0 3	Other grants	p.m.	p.m.	p.m.	Revenue from other grants.
	CHAPTER 2 0	180,303	180,303	180,303	
	TITLE 2	180,303	180,303	180,303	

Budget Title	Heading	Appropriations 2005 (€)	Appropriations 2006 (€)		Remarks
			Commitments	Payments	
5 0	PROCEEDS FROM THE SALE OF MOVABLE AND IMMOVABLE PROPERTY				
5 0 0	<i>Proceeds from the sale of movable and immovable property</i>	p.m.	p.m.	p.m.	Proceeds from the sale of movable and immovable property.
	CHAPTER 5 0				
5 2	REVENUE FROM INVESTMENTS OR LOANS, BANK INTEREST AND OTHER ITEMS				
5 2 0	<i>Revenue from investments or loans, bank interest and other items</i>	p.m.	p.m.	p.m.	Revenue from investments or loans, bank interest and other items.
	CHAPTER 5 2				
5 4	MISCELLANEOUS REVENUE AVAILABLE FOR REUSE BUT NOT USED				
5 4 0	<i>Miscellaneous revenue available for reuse but not used</i>	p.m.	p.m.	p.m.	Miscellaneous revenue available for reuse but not used.
	CHAPTER 5 4				
5 9	OTHER REVENUE FROM ADMINISTRATIVE OPERATIONS				
5 9 0	<i>Other revenue from administrative operations</i>	p.m.	p.m.	p.m.	Other revenue from administrative operations.
	CHAPTER 5 9	p.m.	p.m.	p.m.	
	TITLE 5	p.m.	p.m.	p.m.	

Budget Title	Heading	Appropriations 2005 (€)	Appropriations 2006 (€)		Remarks
			Commitments	Payments	
6 0	REVENUE FROM SERVICES RENDERED AGAINST PAYMENT				
6 0 0	<i>Revenue from services rendered against payment</i>	p.m.	p.m.	p.m.	Revenue from services rendered against payment
6 0 1	<i>Revenue from co-financing agreements</i>	p.m.	p.m.	p.m.	Revenue from co-financing agreements
6 0 2	<i>Revenue from sale of publications</i>	p.m.	p.m.	p.m.	Revenue from sale of publications
6 0 3	<i>Proceeds from the letting and hiring of immovable property</i>	p.m.	p.m.	p.m.	Proceeds from the letting and hiring of immovable property
	CHAPTER 6 0	p.m.	p.m.	p.m.	
	TITLE 6	p.m.	p.m.	p.m.	
	GRAND TOTAL	13,738,087	13,522,519	13,522,519	

4. STATEMENT OF EXPENDITURE

Budget Title	Heading	Appropriations 2005 (€)	Appropriations 2006 (€)		Remarks
			Commitments	Payments	
1	STAFF	4,578,896	4,556,173	4,556,173	Total funding for covering general administrative costs.
2	BUILDINGS, EQUIPMENT AND MISCELLANEOUS OPERATING EXPENDITURE	1,501,407	1,524,130	1,524,130	Total funding for covering general administrative costs.
3	OPERATING EXPENDITURE	7,657,784	7,442,216	7,442,216	Total funding for operational expenditures.
GRAND TOTAL		13,738,087	13,522,519	13,522,519	

Budget Title	Heading	Appropriations 2005 (€)	Appropriations 2006 (€)		Remarks
			Commitments	Payments	
1 1	STAFF IN ACTIVE EMPLOYMENT				
1 1 0	Staff holding a post provided for in the establishment plan				
1 1 0 0	Basic salaries	1,910,345	2,245,572	2,245,572	Staff Regulations applicable to officials of the European Communities, and in particular Articles 62 and 66 thereof and Art. 2 of the Conditions of Employment of Other Servants (CEOS). This appropriation is intended to cover basic salaries of permanent officials and temporary staff.
1 1 0 1	Family allowances	193,475	255,108	255,108	Staff Regulations applicable to officials of the European Communities, and in particular Articles 42a, 42b, 62, 67, 68, 68a of the Staff Regulations and Section I of Annex VII thereto. This appropriation is intended to cover the household, dependent child and education allowances for permanent officials and temporary staff.
1 1 0 2	Expatriation and foreign-residence allowances	279,746	315,250	315,250	Staff Regulations applicable to officials of the European Communities, and in particular Articles 62 and 69 thereof and Article 4 of Annex VII thereto. This appropriation is intended to cover the expatriation and foreign-residence allowances for permanent officials and temporary staff.
1 1 0 3	Secretarial allowances	5,597	3,664	3,664	Staff Regulations applicable to officials of the European Communities, and in particular Article 18 of Annex XIII. This item is intended to cover the secretarial allowance paid to temporary staff in category C employed as shorthand-typists or typists, teleprinter operators, typesetters, executive secretaries or principal secretaries recruited before 1st May 2004.
	Article 1 1 0	2,389,163	2,819,594	2,819,594	

Budget Title	Heading	Appropriations 2005 (€)	Appropriations 2006 (€)		Remarks
			Commitments	Payments	
1 1 1 0	Auxiliary staff	28,795	94,263	94,263	Conditions of employment of other servants of the European Communities, and in particular Article 3 and Title III thereof. This appropriation is intended to cover the remuneration of, and the employer's social security contributions for, auxiliary staff excluding the amounts related to weightings (charged on 1190), recruitment (charged on 1180), travel expenses (charged on 1181) and daily allowance (charged on 1184).
1 1 1 2	Local staff	295,422	69,800	69,800	Conditions of employment of other servants of the European Communities, and in particular Article 4 of CEOS and Title V thereof. This appropriation is intended to cover the remuneration (including overtime) and the employer's share of social security contributions for local staff.
1 1 1 3	Contract Agents	261,765	415,202	415,202	CEOS, and in particular Art. 3 and Title IV thereof. This appropriation is intended to cover remuneration, allowances and indemnities and the employer's social security contributions. Amounts related to weighting factor, recruitment, travel expenses and daily allowances are charged respectively on items 1190, 1180, 1181 and 1184.
	Article 1 1 1	585,982	579,265	579,265	
1 1 2	Professional training of staff				
1 1 2 0	Professional training of staff	18,033	44,212	44,212	Staff Regulations applicable to officials of the European Communities, and in particular the third paragraph of Article 24a of the Staff Regulations and Art. 11, 54 and 81 of the CEOS.
	Article 1 1 2	18,033	44,212	44,212	

Budget Title	Heading	Appropriations 2005 (€)	Appropriations 2006 (€)		Remarks
			Commitments	Payments	
1 1 3 0	Insurance against sickness	63,753	75,212	75,212	Art. 72 of the Staff Regulations and art. 28 and 95 of the CEOS thereof. This appropriation is intended to cover the employer's contribution.
1 1 3 1	Insurance against accidents and occupational disease	16,482	19,308	19,308	Staff Regulations applicable to officials of the European Communities, and in particular Article 73 thereof and Art. 28 and 95 if the CEOS thereof. This appropriation is intended to cover: — the employer's contribution to insurance against accidents and occupational disease, — a further provision is added to the appropriation to cover expenditure not covered by the insurance.
1 1 3 2	Insurance against unemployment	24,170	28,071	28,071	Council Regulation (ECSC, EEC, Euratom) No 2799/85 of 27 September 1985 amending the Staff Regulations of officials and the conditions of employment of other servants of the European Communities (OJ L 265, 8.10.1985, p. 1). This appropriation is intended to insure relevant staff against unemployment (Art. 28a and art. 96 of the CEOS).
1 1 3 3	Constitution or maintenance of pension rights	p.m.	p.m.	p.m.	Conditions of employment of other servants of the European Communities, and in particular Article 42 and Art. 112 thereof. This item is intended to cover payments by the Agency on behalf of relevant staff in order to constitute or maintain their pension rights in their country of origin.
Article 1 1 3		104,405	122,591	122,591	

Budget Title	Heading	Appropriations 2005 (€)	Appropriations 2006 (€)		Remarks
			Commitments	Payments	
1 1 4 0	Childbirth and death allowances and grants	412	406	406	Staff Regulations applicable to officials of the European Communities, and in particular Articles 70, 74 and 75 thereof, and Art. 20 and 97 of the CEOS. This item is intended to cover: — the childbirth grant, and, in the event of the death of an official: — payment of the deceased's full remuneration until the end of the third month after the month in which the death occurred, — the cost of transporting the body to the official's place of origin.
1 1 4 1	Travel expenses for annual leave	59,843	69,937	69,937	Staff Regulations applicable to officials of the European Communities, and in particular Article 8 of Annex VII thereto as well as Art. 26 and 92 of the CEOS. This appropriation is intended to cover the flat-rate travel expenses for relevant staff, their spouses and dependants, from their place of employment to their place of origin.
1 1 4 3	Fixed duty allowances	p.m.	p.m.	p.m.	Staff Regulations applicable to officials of the European Communities, and in particular Article 14 of Annex VII thereto.
	Article 1 1 4	60,255	70,343	70,343	
1 1 5	Overtime	969	p.m.	p.m.	Staff Regulations applicable to officials of the European Communities, in particular Article 56 thereof and Annex VI thereto. This article is intended to cover flat-rate payments or hourly-rate payments for overtime worked by relevant staff in categories C* and D*, local staff and other servants whom it has not been possible to compensate by free time under the normal arrangements.
	Article 1 1 5	969	p.m.	p.m.	

Budget Title	Heading	Appropriations 2005 (€)	Appropriations 2006 (€)		Remarks
			Commitments	Payments	
1 1 7 5	Interim Services	41,349	50,000	50,000	This appropriation is intended to cover use of interim services, mainly typists. Recourse to interim services is required to adapt flexibly to ad hoc needs.
1 1 7 6	Officials on secondment from Member States	47,808	52,463	52,463	This appropriation is intended to enable the Agency to organise a programme of exchange for civil servants from Member States.
1 1 7 7	DG ADMIN administrative help	24,750	27,500	27,500	This appropriation is intended to cover the charge made by DG ADMIN for preparing the salaries.
	Article 1 1 7	113,907	129,963	129,963	

Budget Title	Heading	Appropriations 2005 (€)	Appropriations 2006 (€)		Remarks
			Commitments	Payments	
1 1 8 0	Miscellaneous expenditure on staff recruitment	288,034	74,126	74,126	Staff Regulations applicable to officials of the European Communities, and in particular Articles 27 to 31 and 33 thereof and Annex VII thereto. This appropriation is intended to cover the expenditure involved in recruitment procedures.
1 1 8 1	Travel expenses	8,680	33,380	33,380	Staff Regulations applicable to officials of the European Communities, and in particular Articles 20 and 71 thereof and Article 7 of Annex VII thereto and Art. 22, 92 and 67 of CEOS. This appropriation is intended to cover the travel expenses of relevant staff (including members of their families) entering or leaving the service.
1 1 8 2	Installation, resettlement and transfer allowances	78,256	254,521	254,521	Staff Regulations applicable to officials of the European Communities, and in particular Articles 5 and 6 of Annex VII thereto and Art. 23 of the CEOS. This appropriation is intended to cover the installation allowances for temporary agents obliged to change residence after taking up their appointment or when they definitively cease their duties and settle elsewhere.
1 1 8 3	Removal expenses	55,568	237,750	237,750	Staff Regulations applicable to officials of the European Communities, and in particular Articles 20 and 71 thereof and Article 9 of Annex VII thereto. This appropriation is intended to cover the removal costs of temporary agents obliged to change residence after taking up their appointment or when transferred to a new place of work or when they definitively cease their duties and settle elsewhere.
1 1 8 4	Temporary daily subsistence allowances	24,786	95,428	95,428	Staff Regulations applicable to officials of the European Communities, and in particular Articles 20 and 71 thereof and Article 10 of Annex VII thereto, as well as Articles 25, 69 and 92 of the Conditions of Employment of other Servants. This appropriation is intended to cover the daily subsistence allowances due to staff able to prove that they were obliged to change their place of residence after taking up their duties (including transfer).
Article 1 1 8		455,324	695,205	695,205	

Budget Title	Heading	Appropriations 2005 (€)	Appropriations 2006 (€)		Remarks
			Commitments	Payments	
1 1 9 0	Salary weightings	49,315	71,000	71,000	Staff Regulations applicable to officials of the European Communities, and in particular Articles 64 and 65 thereof and Art. 20, 64 and 92 of CEOS. This appropriation is intended to cover the impact of salary weightings applicable to the remuneration of relevant staff and to overtime.
1 1 9 1	Adjustments to remuneration	p.m.	p.m.	p.m.	This appropriation is intended to cover the effects of any salary adjustments decided by the Council during the financial year.
	Article 1 1 9	49,315	71,000	71,000	
	CHAPTER 1 1	3,777,353	4,532,173	4,532,173	
1 4	SOCIOMEDICAL INFRASTRUCTURE				
1 4 1	Medical service	18,375	19,000	19,000	This appropriation is intended to cover all expenditure relating to the medical service, preventative actions and the travel expenses of the Agency medical adviser, notably Art. 59 of the Staff Regulations.
1 4 2	Other welfare expenditure	4,293	5,000	5,000	This appropriation is intended to cover expenditure by the Agency on the social welfare activities of its staff
	CHAPTER 1 4	22,668	24,000	24,000	
1 5	MOBILITY				
1 5 2	Mobility				
1 5 2 0	Staff exchanges	p.m.	p.m.	p.m.	This appropriation is intended to cover staff exchanges
1 5 2 1	Agency officials seconded to national administrations, international organisations or public sector institutions or undertakings	p.m.	p.m.	p.m.	This appropriation is intended to cover expenditure relating to the secondment or temporary assignment of Agency officials to national or international departments.
1 5 2 2	Trainees	p.m.	p.m.	p.m.	This appropriation is intended to cover expenditure relating to trainees.
	Article 1 5 2	p.m.	p.m.	p.m.	
	CHAPTER 1 5	p.m.	p.m.	p.m.	

Budget Title	Heading	Appropriations 2005 (€)	Appropriations 2006 (€)		Remarks
			Commitments	Payments	
1 6	SOCIAL WELFARE				
1 6 0	<i>Special assistance grants</i>	p.m.	p.m.	p.m.	This appropriation is intended to cover assistance in the form of cash which may be granted to an official, former official or survivors of a deceased
1 6 2	<i>Other social expenditure</i>	p.m.	p.m.	p.m.	This appropriation is intended to cover assistance for families, new arrivals, legal aid, grants for scouts and guides, grant to the secretariat of the parents' association.
1 6 3	<i>Nursery centre</i>	p.m.	p.m.	p.m.	This appropriation is intended to cover the Agency's share of the cost of child care for the children of Agency staff in nurseries.
1 6 4	<i>Additional aid for disabled persons</i>	p.m.	p.m.	p.m.	This appropriation is to enable reimbursement to disabled officials in active employment, spouses and dependent children, after national entitlements have been exhausted, of expenses (other than medical expenses) recognised as necessary, resulting from the disability and supported by documentary evidence.
	CHAPTER 1 6	p.m.	p.m.	p.m.	
1 8	REGULARIZATION OF ACCUMULATED LOSSES				
1 8 0	<i>Regularization of accumulated losses</i>				This appropriation is intended to cover the accumulated losses as reflected in the budget outturn account table in the annual accounts and in accordance with article 16.2 of the Agency's Financial Regulations.
1800	Regularization of accumulated losses	778,875	p.m.	p.m.	
	CHAPTER 1 8	778,875	p.m.	p.m.	
1 9	PENSIONS AND SEVERANCE GRANTS				
1 9 0	<i>Pensions and severance grants</i>	p.m.	p.m.	p.m.	
	CHAPTER 1 9	p.m.	p.m.	p.m.	
	TITLE 1	4,578,896	4,556,173	4,556,173	

Budget Title	Heading	Appropriations 2005 (€)	Appropriations 2006 (€)		Remarks
			Commitments	Payments	
2 0	RENTAL OF BUILDINGS AND ASSOCIATED COSTS				
2 0 0	Rent				
2 0 0 0	Rent	532,147	527,000	527,000	This appropriation is intended to cover the payment of rents for buildings or parts of buildings occupied by the Agency and the hiring of parking spaces.
2 0 1	Insurance				
2 0 1 0	Insurance	11,260	11,260	11,260	This appropriation is intended to cover the insurance policy premiums in respect of the buildings or parts of buildings occupied by the Agency and their contents.
2 0 2	Water, gas, electricity and heating				
2 0 2 0	Water, gas, electricity and heating	78,872	80,765	80,765	This appropriation is intended to cover current expenditure.
2 0 3	Cleaning and maintenance				
2 0 3 0	Cleaning and maintenance	47,504	50,504	50,504	This appropriation is intended to cover the costs of cleaning and upkeep of the premises used by the Agency.
2 0 4	Fitting-out of premises				
2 0 4 0	Fitting-out of premises	76,350	79,514	79,514	This appropriation is intended to cover the fitting-out of the premises and repairs in the building.
2 0 5	Security and surveillance of buildings				
2 0 5 0	Security and surveillance of buildings	80,000	81,920	81,920	This appropriation is intended to cover miscellaneous expenditure on buildings connected with security and safety, in particular contracts governing building surveillance, hire and replenishment of extinguishers, purchase and maintenance of fire-fighting equipment, replacement of equipment for officials acting as voluntary firemen, costs of carrying out statutory inspections.
2 0 9	Administrative expenditure, taxes				
2 0 9 0	Administrative expenditure, taxes	4,086	3,677	3,677	The appropriation is intended to cover expenditure on buildings not specially provided for in the articles in Chapter 20, for example administrative expenses other than services (water, gas, electricity), expenses relating to buildings occupied by a number of tenants, expenses arising from drawing up the inventory of fixtures, municipal taxes and ancillary expenses.
	CHAPTER 2 0	830,219	834,640	834,640	

Budget Title	Heading	Appropriations 2005 (€)	Appropriations 2006 (€)		Remarks
			Commitments	Payments	
2 1 0	<i>I.T. operating expenditure</i>				
2 1 0 0	I.T. operating expenditure	185,141	187,390	187,390	This appropriation is intended to cover expenditure on software licences, installation, development and maintenance of information systems and data processing consumables.
	Article 2 1 0	185,141	187,390	187,390	
2 1 2	<i>Services provided by I.T. staff</i>				
2 1 2 0	Services provided by I.T. staff	102,089	104,538	104,538	This appropriation is intended to cover expenditure on external operating staff (help-desk, operators, administrators, system engineers, etc.).
	Article 2 1 2	102,089	104,538	104,538	
2 1 3	<i>Technical installations and electronic office equipment</i>				
2 1 3 0	New and replacement purchases	53,288	71,680	71,680	This appropriation is intended to cover the purchase and installation of technical and data-processing equipment. The purchase of replacement equipment and installations under this item is conditional upon the discarding, in accordance with established procedure, of the technical and data-processing equipment and installations to be replaced.
2 1 3 2	Hire	6,026	6,171	6,171	This appropriation is intended to cover the hiring of miscellaneous equipment and various technical and data-processing installations.
2 1 3 3	Maintenance, use and repair	25,390	12,000	12,000	This appropriation is intended to cover the costs of maintaining and repairing the technical installations.
2 1 3 4	Electronic office equipment	3,078	1,000	1,000	This appropriation is intended to cover unforeseen costs associated with electronic office equipment.
	Article 2 1 3	87,782	90,851	90,851	
	CHAPTER 2 1	375,012	382,779	382,779	
2 2	MOVABLE PROPERTY ASSOCIATED COSTS				
2 2 1	<i>New and replacement furniture purchases, furniture maintenance and repair</i>				
2 2 1 0	New and replacement purchases, furniture maintenance and repair	29,520	35,000	35,000	This appropriation is intended to cover Agency requirements for furniture, soft furnishings, kitchen equipment and installations.
	Article 2 2 1	29,520	35,000	35,000	
2 2 3	<i>Office vehicle</i>				
2 2 3 1	Purchase of vehicle	p.m.	p.m.	p.m.	This appropriation is intended to cover vehicle purchase
2 2 3 2	Vehicle upkeep, petrol and hiring means of transport	4,104	4,104	4,104	This appropriation is intended to cover insurance, maintenance, and petrol expenses for the official vehicle and the cost of hiring other means of transport (taxi, bus, car hire).
	Article 2 2 3	4,104	4,104	4,104	

Budget Title	Heading	Appropriations 2005 (€)	Appropriations 2006 (€)		Remarks
			Commitments	Payments	
2 2 5 0	Publications and subscriptions	6,669	6,829	6,829	This appropriation is intended to cover the purchase of publications and subscriptions to information services necessary for the work of the Agency. This includes books and other publications, newspapers, periodicals, official journals, subscriptions to rapid information services and data bases.
2 2 5 1	Special library, documentation and reproduction equipment, binding and upkeep of library books	513	525	525	This appropriation is intended to cover the purchase of specialised equipment and the binding and upkeep of books and periodicals.
	Article 2 2 5	7,182	7,354	7,354	
	CHAPTER 2 2	40,806	46,458	46,458	
2 3	CURRENT ADMINISTRATIVE EXPENDITURE				
2 3 0	Stationery and office supplies				
2 3 0 0	Stationery and office supplies	37,189	20,000	20,000	This appropriation is intended to cover the purchase of stationery and office supplies.
	Article 2 3 0	37,189	20,000	20,000	
2 3 2	Financial charges				
2 3 2 0	Bank charges	10,040	10,913	10,913	This appropriation is intended to cover bank charges, the cost of connecting to the interbank telecommunications network and the hiring of a bank safe deposit box.
2 3 2 1	Exchange rate losses	3,526	1,872	1,872	This appropriation is intended to cover exchange rate losses incurred by the Agency in the management of its budget, in so far as such losses cannot be offset against exchange rate gains.
2 3 2 9	Other financial charges	563	575	575	This appropriation is intended to cover other financial charges
	Article 2 3 2	14,129	13,360	13,360	
2 3 3	Outsourced services				
2 3 3 0	Legal expenses	20,390	20,390	20,390	This appropriation is intended to cover the Agency's legal expenses.
2 3 3 1	Internal Audit services	p.m.	35,000	35,000	This appropriation is intended to cover the Agency's expenses on internal audit services.
	Article 2 3 3	20,390	55,390	55,390	
2 3 4	Damages				
2 3 4 0	Damages	p.m.	p.m.	p.m.	This appropriation is intended to cover damages payable.
	Article 2 3 4	p.m.	p.m.	p.m.	

Budget Title	Heading	Appropriations 2005 (€)	Appropriations 2006 (€)		Remarks
			Commitments	Payments	
2 3 5 0	Miscellaneous insurance	615	p.m.	p.m.	This appropriation is intended to cover the special insurance for the Agency's accountant and the imprest account holder.
2 3 5 2	Internal catering expenses	9,182	9,182	9,182	This appropriation is intended to cover expenditure for the Agency's internal catering, such as refreshments and snacks at meetings, water and vending machines.
2 3 5 3	Departmental removals	5,513	5,513	5,513	This item is intended to cover the cost of removals within the building.
2 3 5 9	Other expenditure	513	513	513	This appropriation is intended to cover other operating expenditure not specifically provided for.
	Article 2 3 5	15,823	15,208	15,208	
	CHAPTER 2 3	87,531	103,958	103,958	
2 4	POSTAGE AND TELECOMMUNICATIONS				
2 4 0	Postage and delivery charges				
2 4 0 0	Postage and delivery charges	30,562	31,295	31,295	This appropriation is intended to cover expenditure on postal and delivery charges, including parcels sent by post.
	Article 2 4 0	30,562	31,295	31,295	
2 4 1	Telecommunications				
2 4 1 0	Telephone, telegraph, telex, radio and television subscriptions and charges	137,277	125,000	125,000	This appropriation is intended to cover telephone subscription costs and communications (official communications only, as private communications will be charged for), fax, conference calls, data transmission and the purchase of directories. Receptionist and switchboard service.
	Article 2 4 1	137,277	125,000	125,000	
	CHAPTER 2 4	167,839	156,295	156,295	
	TITLE 2	1,501,407	1,524,130	1,524,130	

Budget Title	Heading	Appropriations 2005 (€)	Appropriations 2006 (€)		Remarks
			Commitments	Payments	
3 0	GENERAL OPERATING EXPENDITURE				
3 0 0	<i>Focal Points activities including expert group activities, meetings and interpretation costs</i>				
3 0 0 0	Information request and other costs	p.m.	p.m.	p.m.	This appropriation is intended to cover the costs of replying to information requests (to be answered by the Focal Points), and the establishment of small reports based on their results, and to cover other costs related to the management of the Focal Point system.
3 0 0 1	Focal Point subsidy	816,900	940,000	940,000	This appropriation is intended to support the activities of the Agency's network of Focal Points to ensure the effective dissemination of Agency information and campaign messages at Member State level. This is implemented through grant agreements between the Agency and Focal Points for co-funding of eligible activities such as the stimulation of European Week activities and other dissemination actions.
3 0 0 2	Meetings of Focal Points	110,808	88,500	88,500	This appropriation is intended to cover the operating expenses of the Focal Point Network, including travel and subsistence expenses, interpretation costs if necessary, and the hire of rooms if necessary.
3 0 0 3	External Evaluation of the Agency and Focal Point Network		150,000	150,000	This appropriation is intended to cover the contractual costs linked to a evaluation of the Agency work and of its Focal Point Network.
	Article 3 0 0	927,708	1,178,500	1,178,500	
3 0 1	<i>Establishment and management of the information network on Internet</i>				
3 0 1 0	Establishment and management of the information network on Internet	180,000	180,000	180,000	This appropriation is intended to cover the management and development of the Agency's electronic communications. This includes the "third generation" of network websites including multilingual websites in up to 20 languages, the Agency extranet and intranet.
	Article 3 0 1	180,000	180,000	180,000	

Budget Title	Heading	Appropriations 2005 (€)	Appropriations 2006 (€)		Remarks
			Commitments	Payments	
3 0 2	<i>Information projects and schemes / Topic Centres (TC) and external contractors</i>				This appropriation is intended to cover the work of the Topic Centres designated by the Administrative Board as part of the Agency's Work Programme, or specific projects and reports which will contribute to the implementation of the key activity areas in the Agency's Work Programme.
3 0 2 0	Risk Observatory	348,500	628,500	628,500	This appropriation covers the establishment and development of the Risk Observatory. It includes in particular the collection, analysis and consolidation of existing statistical data; forecasting on new and emerging risks; development of the Risk Observatory web site; preparation and test phase of an EU wide company panel/survey; identification of OSH research priorities and stimulation of OSH research projects at EU level
3 0 2 4	Work Environment	885,000	1,100,000	1,100,000	This appropriation covers the development of a range of topics combining a review and analysis of existing research , and the collection and provision of policies and good practice. It includes in particular a contribution to the European week on young workers, a sector review (hotels and restaurants), preparation of the European week 2007on MSDs, and the continuation of the upgrading of the web features.
	Article 3 0 2	1,233,500	1,728,500	1,728,500	

Budget Title	Heading	Appropriations 2005 (€)	Appropriations 2006 (€)		Remarks
			Commitments	Payments	
3 0 3	Conferences, seminars, workshops and public events, promotional activities, ad-hoc meetings etc.				
3 0 3 0	Conferences, seminars, workshops, public events, promotional activities etc.	475,000	480,000	480,000	This appropriation is intended to cover the costs of promotion and communication activities related to Agency information products and services, which will contribute to the implementation of the Work Programme. Such activities could include the organisation of marketing, market research, press and promotional activities related to the Agency's work (surveys, brochures, videos, posters, public events, conferences, seminars, exhibitions, campaigns etc.) as well as contributions to similar activities organised by third parties that contribute to the implementation and development of the Work Programme.
3 0 3 2	Other Meetings	46,690	66,690	66,690	This appropriation is intended to cover the operating expenses of other meetings such as ad-hoc group meetings or other meetings of experts (including travel and subsistence expenses, interpretation costs if necessary, and the hire of rooms if necessary).
	Article 3 0 3	521,690	546,690	546,690	
3 0 4	Editing, publication and distribution of information, and other activities				
3 0 4 0	Publication and distribution of results of studies and of other information activities and corporate products	295,000	380,000	380,000	This appropriation is intended to cover the publication and distribution costs (including databases and mailing) of results of studies, other information activities and corporate publications (annual report, magazine, Agency budget, etc.) which will contribute to the implementation of the Agency's Work Programme.
3 0 4 4	Editing	26,250	51,250	51,250	This appropriation is intended to cover the costs of editing.
	Article 3 0 4	321,250	431,250	431,250	

Budget Title	Heading	Appropriations 2005 (€)	Appropriations 2006 (€)		Remarks
			Commitments	Payments	
3 0 6 0	Translation of studies, reports and working documents	1,409,705	705,811	705,811	This appropriation is intended to cover the translation of studies, reports, as well as working documents for the Administrative Board and Bureau and for congresses, seminars, etc. into the different Community languages. The translation work will be carried out by the Translation Centre for the Bodies of the European Union in Luxembourg.
3 0 6 1	Interpretation	p.m.	p.m.	p.m.	This appropriation is intended to cover interpreting services to be billed to the Agency by the institutions, particularly the Commission. It is also intended to cover the payment of freelance interpreters hired by the Agency for non-routine conferences for which the Commission is unable to provide interpreting. In addition to remuneration, this includes contributions to a life insurance scheme and insurance against sickness, accident and death, and reimbursement, for freelance translators whose business address is not at the place of employment, of travel expenses and payment of fixed travel allowances.
	Article 3 0 6	1,409,705	705,811	705,811	
3 0 7	Preparation, organisation and management of a European Week for Safety and Health at Work				
3 0 7 2	Preparation, organisation and management of a European Week for Safety and Health at Work	480,000	480,000	480,000	This appropriation is intended to cover the costs of the production and distribution of campaign material, organization and management of conferences (closing event and good practice award scheme), seminars, exhibitions, public events, promotional activities and evaluations within the framework of a European Week for Safety and Health at Work.
	Article 3 0 7	480,000	480,000	480,000	
3 0 8	Meetings of the Administrative Board and its Bureau				
3 0 8 0	Meetings of the Administrative Board and its Bureau	233,000	271,202	271,202	This appropriation is intended to cover the operating expenses of the Administrative Board and its Bureau, including travel and subsistence expenses, interpretation costs, and hire of rooms if necessary.
	Article 3 0 8	233,000	271,202	271,202	

Budget Title	Heading	Appropriations 2005 (€)	Appropriations 2006 (€)		Remarks
			Commitments	Payments	
3 0 9 1	Mission expenses, duty travel expenses and other ancillary expenditure	219,351	219,351	219,351	This appropriation is intended to cover expenditure on transport, the payment of daily mission allowances and the ancillary or exceptional expenses incurred by established staff in the interests of the service, in accordance with the provisions of the Staff Regulations applicable to officials of the European Communities.
3 0 9 2	Entertainment and representation expenses	8,696	8,696	8,696	This appropriation is intended to cover entertainment and representation expenses.
	Article 3 0 9	228,047	228,047	228,047	
	CHAPTER 3 0	5,534,900	5,750,000	5,750,000	
3 1	SMALL AND MEDIUM-SIZED ENTERPRISES (SME)				
3 1 1	SUPPORT TO PROJECTS				
3110	Support to projects	15,100			This appropriation is intended to finance measures in favour of SMEs for the development and exchange of effective good practice examples that reduce safety and health risks.
	CHAPTER 3 1	15,100			
3 2	PHARE PROGRAMME				
3 2 0	PHARE PROGRAMME (earmarked)				This chapter includes preparatory measures for the future participation in the Agency of Romania and Bulgaria. A Phare III Program for a total amount of € 500,000 has been signed with the EC which will run until end June 2006. Activities under Phare III are linked to the approved program of work with earmarked revenue and expenditures. Figures are indicative of activity levels in 2005 and 2006. Uncommitted balances in 2005 will be carried over to 2006.
3200	Salaries Expat/Int. Staff	79,860	53,240	53,240	
3210	Travel costs (international)	101,045	31,757	31,757	
3211	Mission expenses of project staff abroad	4,340	2,170	2,170	
3212	Mission expenses seminar/conference participants	9,800	2,700	2,700	
3220	Translation / Interpreters	64,000	17,600	17,600	
3230	European Week workshop	20,000	0	0	
3240	Webmasters	36,674	13,336	13,336	
3250	Good Practice TC	0			
3260	Administrative costs	2,065	1,413	1,413	
3270	Printing of information material	40,000	20,000	20,000	
	Article 3 2 0	357,784	142,216	142,216	
	CHAPTER 3 2	357,784	142,216	142,216	

Budget Title	Heading	Appropriations 2005 (€)	Appropriations 2006 (€)		Remarks
			Commitments	Payments	
3 3 0	ENLARGEMENT ACTION PLAN	1,750,000	1,550,000	1,550,000	This appropriation is intended to cover the implementation of the Enlargement Action Plan (EAP) to improve levels of health and safety in the 10 New Member States. Activities includes, in particular awareness raising and SME transfer of knowledge related activities
	Article 3 3 0	1,750,000	1,550,000	1,550,000	
	CHAPTER 3 3	1,750,000	1,550,000	1,550,000	
	TITLE 3	7,657,784	7,442,216	7,442,216	
	GRAND TOTAL	13,738,087	13,522,519	13,522,519	

**ESTABLISHMENT PLAN FOR THE AGENCY
2006**

TEMPORARY AGENTS

Category and grade	Posts			Remarks
	2005	2005	2006	
	Actually filled at 01.12.2005	Authorised	Authorised	
A*16				
A*15	1	1	1	
A*14				
A*13				
A*12		3	3	
A*11	3	6	6	
A*10	2	3	3	
A*9	2			
A*8	2	3	3	
A*7		4	4	
A*6	7			
A*5				
Total grade A	17	20	20	
B*11				
B*10		1	1	
B*9				
B*8	1	4	4	
B*7		3	3	
B*6	3	2	2	
B*5	1	2	2	
B*4	2			
B*3	4	2	2	
Total grade B	11	14	14	
C*7				
C*6		1	1	
C*5		1	1	
C*4	1	1	1	
C*3		1	1	
C*2	1	1	1	
C*1	2	1	1	
Total grade C	4	6	6	
Total	32	40	40	