PRIVACY STATEMENT / RECORD

GOOD PRACTICE AWARD APPLICATION / COMPETITION (GPAS)

Organisational part of the Agency entrusted with the processing of personal data
Andrew SMITH (information(at)osha.europa.eu)

Purpose
The data processed in the framework of the GPAs application / competition (more specifically on the application form) are solely for the purpose of selecting enterprises for the 2020-22 Healthy Workplaces Good Practice Awards (GPAs); for the 2020-22 GPA awarded and commended enterprises, data will also be displayed on the Healthy Workplaces Campaign website and the EU-OSHA corporate website, and examples of awarded and commended enterprises will be published in the 2020-22 GPA booklet, which will be available on the Healthy Workplaces Campaign and EU-OSHA corporate websites and printed for dissemination. Awarded and commended cases may also be promoted through social media.

Legal basis

Type of data processed
Personal and enterprise / organisation related data collected through the GPA forms include:
• company/organisation details
  o number of workers
  o address
  o general email address
  o general telephone number
  o general fax number
• name of person representing the management
  o email
• name of person representing the workers
  o email
• organisation providing the information
The data displayed on the websites and in publications will include:

- name and address of the enterprise
- website of the enterprise
- issues addressed by the case study/example
- description of the case study/example

**Lawfulness of processing**

The processing is based on Article 5.1 (a),(d) of Regulation (EU) 2018/1725 of the European Parliament and of the Council of 23 October 2018 on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data (hereinafter the Regulation).

**Data recipients**

- Duly appointed EU-OSHA staff.
- External members of the GPA jury appointed by EU-OSHA
- National focal points´ staff
- EU-OSHA’s contractors with prior authorization from the Agency in charge of the promotion and dissemination of GP cases and the external provider hosting and managing EU-OSHA´s server. The contractors may act only under the supervision and upon instructions of the data controller (EU-OSHA).
The data subject’s rights

Data subjects have the right to request from the controller access to and rectification or erasure of personal data or restriction of processing concerning the data subject or, where applicable, the right to object to processing or the right to withdraw consent at any time without affecting the lawfulness of processing based on consent before its withdrawal (Articles 17, 18, 19, 20, 22, 23 and 24 of the Regulation).

- Any requests to exercise one of those rights should be directed per email to information(at)osha.europa.eu, mentioning the organisational part of the Agency entrusted with the processing operation as indicated in this privacy statement and the name of the processing operation, including in the subject the words “data protection”.

- Data subjects’ rights can be restricted only in the cases foreseen in Art 25 of the Regulation.

Information on the conservation period of data

Data are stored until we receive a request for deletion and unless otherwise specified or requested by the data subject concerned

Security measures

EU-OSHA takes appropriate security measures to protect against unauthorised access to or unauthorised alteration, disclosure or destruction of data. These include internal reviews of our data collection, storage and processing practices and security measures, including appropriate encryption of communication and physical security measures to guard against unauthorised access to systems where we store personal data. The data are stored in our contact database with the servers being located in the EU-OSHA premises.

Request for information

For any further information regarding the handling of their personal data, data subjects can address their request to EU-OSHA Data Protection Officer at: dpo(at)osha.europa.eu.

Recourse to the EDPS

Data subjects are entitled to make recourse to the European Data Protection Supervisor: http://www.edps.europa.eu, should they consider that the processing operations do not comply with the Regulation.

Date when processing starts

Date of introduction of personal data into the database