DATA PROTECTION STATEMENT

EVENTS, CONFERENCES AND OTHER MEETINGS

( PHYSICAL AND VIRTUAL )

Organisational part of the Agency entrusted with the processing of personal data

Executive Director (information(at)osha.europa.eu)

Purpose

EU-OSHA organises a variety of events and conferences such as:

• conferences, seminars, working group meetings, workshops, round-table discussions, presentations, etc.;
• public events, exhibitions, fairs, educational, training, cultural or any other type of promotional events;
• internal events for staff and/or team-building activities;
• online and hybrid events such as webinars, virtual conferences, virtual meetings, online workshops or any other type of online meetings.

EU-OSHA uses your data for the following activities:

• To process participation in events (onsite, hybrid or online) and other meetings organised by the Agency;
• To draw up a list of participants which is distributed at the event and might be published;
• To manage reimbursements of travel and accommodation costs, as applicable,
• To manage the event documentation and the Agency’s (printed and online) publications as well as social media posts following an event;
• To record the meetings and upload them on the Agency Websites;
• To manage partnerships and working relations with participants including to carry out surveys to obtain feedback on the Agency’s work.

Legal basis

Type of data processed

- Data for registration: Last name, first name, organization, department, business email, professional title, job title, business telephone, business mobile phone and contact details of assistant(s) if applicable.
- Financial data for reimbursements: Bank account number, invoices, etc.
- Data collected during the event: Photographs, video recordings and streamings or short videos, which are being made during an event.

EU-OSHA will ask for your consent before using this data whenever required by law. For example: if you are a normal participant of a conference we will ask for your consent before taking and using pictures of you; if you are a speaker at the event we can use pictures of you taken during your public appearance without asking for your consent.

Lawfulness of processing

The processing is based on Article 5.1(a) and (d) of Regulation (EU) 2018/1725 of the European Parliament and of the Council of 23 October 2018 on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data (hereinafter the Regulation).

Data recipients

The following persons may have access to your data:

- Agency’s staff responsible for the organisation and implementation of events,
- Agency’s private contractors with prior authorization from the Agency and only for the purposes of the performance, management and follow-up of the contract (e.g., organization of meetings and conferences),
- General public via the Agency’s websites (for personal data which is published on the website such as videos or pictures).

The data subject’s rights

Data subjects have the right to request from the controller access to and rectification or erasure of personal data or restriction of processing concerning the data subject or, where applicable, the right to object to processing or the right to withdraw consent at any time without affecting the lawfulness of processing based on consent before its withdrawal (Articles 17, 18, 19, 20, 22, 23 and 24 of the Regulation). Any requests to exercise one of those rights should be directed per email to information(at)osha.europa.eu, mentioning the organisational part of the Agency entrusted with the processing operation as indicated in this privacy statement and the name of the processing operation, including in the subject the words “data protection”. Data subjects’ rights can be restricted only in the cases foreseen in Art 25 of the Regulation.
Information on the conservation period of data

The data related to participation is stored for a period of five years in line with EU-OSHA's retention policy. Personal data in publications are kept on the website for as long as there is a public interest in the publication.

Security measures

We take appropriate security measures to protect against unauthorised access to or unauthorised alteration, disclosure or destruction of data. These include internal reviews of our data collection, storage and processing practices and security measures, including appropriate encryption of communication and physical security measures to guard against unauthorised access to systems where we store personal data.

Request for information

For any further information regarding the handling of their personal data, data subjects can address their request to EU-OSHA Data Protection Officer at: dpo(at)osha.europa.eu.

Recourse to the EDPS

Data subjects are entitled to make recourse to the European Data Protection Supervisor: http://www.edps.europa.eu, should they consider that the processing operations do not comply with the Regulation.

Date when processing starts

Date of confirmation of participation at the event.

Privacy statement last updated: 5/29/2023 4:40:28 PM