

DATA PROTECTION STATEMENT

VISITS TO EU-OSHA

Organisational part of the Agency entrusted with the processing of personal data

Executive Director (information(at)osha.europa.eu)

Purpose

The purpose of the processing operation is the management of visits to EU OSHA where the information visit is requested by the data subject(s).

Data will be processed for the purposes of organising and managing the visit, coordinating any required follow-up activities, and communication/transparency purposes. This may include registration, minute-taking, distribution of minutes, recorded interviews, web-publication, or other media channels such as streaming, or to enable EU OSHA to provide the participants with further information on particular topics.

During the visit, persons may be subject to sound, video and audio-visual recording/streaming/photography during the visit to EU OSHA. The purpose for such photography/recording would be for the promotion of the visit to EU OSHA.

This privacy statement complements that which applies to all visitors to EU OSHA.

Legal basis

Council Regulation (EU) 2019/126 of the European Parliament and of the Council of 16 January 2019 establishing the European Agency for Safety and Health at Work (EU-OSHA).

Type of data processed

- Name and family name
- Professional address, telephone number, email address and organisation
- Data on visits to the Agency (e.g. time of arrival and departure)
- Personal details required for the holding of meetings (e.g. dietary requirements)

Lawfulness of processing

The processing is based on Article 5.1 (a),(d) of [Regulation \(EU\) 2018/1725](#) of the European Parliament and of the Council of 23 October 2018 on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data (hereinafter the Regulation).

Data recipients

- EU OSHA staff members involved in the management of the visit
- Agency Contractors (processors) working for EU OSHA with prior authorisation from the Agency to for the planning, implementation and follow-up of contracted services (i.e. security staff, catering services, media services, meeting organisation)
- The general public, where information is shared via the Agency's website or on social media.

The data subject's rights

Data subjects have the right to request from the controller access to and rectification or erasure of personal data or restriction of processing concerning the data subject or, where applicable, the right to object to processing or the right to withdraw consent at any time without affecting the lawfulness of processing based on consent before its withdrawal (Articles 17, 18, 19, 20, 22, 23 and 24 of the Regulation).

Any requests to exercise one of those rights should be directed per email to information@osha.europa.eu, mentioning the organisational part of the Agency entrusted with the processing operation as indicated in this privacy statement and the name of the processing operation, including in the subject the words "data protection".

Data subjects' rights can be restricted only in the cases foreseen in Art 25 of the Regulation.

Information on the conservation period of data

The data will be conserved for five years following the event or completion of any contract using the data. This is to meet the requirements allowing for the auditing of contracts.

Security measures

We take appropriate security measures to protect against unauthorised access to or unauthorised alteration, disclosure or destruction of data. These include internal reviews of our data collection, storage and processing practices, appropriate encryption of communication and physical security measures to guard against unauthorised access to systems where we store personal data.

Request for information

For any further information regarding the handling of their personal data, data subjects can address their request to EU-OSHA Data Protection Officer at: dpo@osha.europa.eu.

Recourse to the EDPS

Data subjects are entitled to make recourse to the European Data Protection Supervisor: <http://www.edps.europa.eu>, should they consider that the processing operations do not comply with the Regulation.

Date when processing starts

The processing starts on the date of receipt of the request for a visit.

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