

AGENDA

Meeting:	2016 e-tools seminar
Date:	21 & 22 September 2016
Time:	21/09/2016 - 14:00/18:00
	<i>From 13:00 to 14:00: Networking Lunch (pintxo lunch)</i>
	22/09/2016 – 09:00/13:00
Place:	European Agency for Safety and Health at Work - EU-OSHA Santiago de Compostela, 12, 5 th Floor - 48003 Bilbao
Participants:	OSH institutions in Member States

Day 1 **21/09/2016 – 14:00/18:00**

1. Welcome and introduction to the e-tools projects – EU-OSHA 14:00 – 14:30
2. “Stoffenmanager – Overview of 13 years of development and implementation”, Albert Hollander / Cosanta - Stoffenmanager (presentation 20 minutes + 10 minutes Q&A) 14:30 – 15:00
3. INRS E-Tools panorama & keys of the industrialization process Presentation by Luc Ronco / Institut National de Recherche et Santé (INRS) (presentation 20 minutes + 10 minutes Q&A) 15:00 – 15:30
- Coffee break 15:30 – 16:00
4. “Spanish Public Support Service for Microenterprises and Self-Employed”, Maria Eugenia Fernández / Instituto Nacional de Seguridad e Higiene en el trabajo (INSHT) (presentation 20 minutes + 10 minutes Q&A) 16:00 - 16:30
5. “AUVA mobile apps. 5 steps to creating a mobile app” Karim Sturm / Austrian Social Insurance for Occupational Risks (AUVA) (presentation 20 minutes + 10 minutes Q&A) 16:30 – 17:00
6. Open discussion 17:00 – 17:30

Day 1 (Cont) 21/09/20106 – 14:00/18:00

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| 7. First conclusions of the seminar | 17:30 – 17:45 |
| 8. Presentation / organization second day | 17:45 – 18:00 |

Day 2 22/09/20106 – 09:00/13:00

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| 9. Introduction | 09:00 – 10:00 |
| <ul style="list-style-type: none">▪ DG – EMPL – Zinta Podniece▪ SLIC and the Guide for labour inspectors - Fostering OSH culture in small businesses – Presentation by Michal Wyszowski | |

Please see link to the SLIC guide in annex below – it will be useful to read it before the working groups.

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| 10. Working groups task exercise in three groups (including coffee break) | 10:00 – 12:00 |
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To gain better understanding of the tool development process, we will break into work groups to develop a concept for a tool based on the SLIC publication with the target audience of field labour inspectors. The concept should consider the tool development, the tool implementation and use, and the tool sustainability.

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| 11. Presentation of results and discussion | 12:00 – 12:45 |
| 12. AOB | 12:45 – 13:00 |

Annex: Further Information

How to reach us: <https://osha.europa.eu/en/about-eu-osha/what-we-do/how-we-work/how-to-reach-us>

Purpose of the seminar:

- To share experiences and information in the development, adaption, use, promotion and maintenance of e-tools.
- To raise / discuss issues like: the challenges related to the development and maintenance of a tool
- To identify the diverse electronic occupational safety and health tools
- To stimulate the use of e-tools as part of the OSH repertoire for prevention
- To facilitate networking in the topic

Online documentation	
Stoffenmanager	https://oshwiki.eu/wiki/Stoffenmanager%C2%AE_for_smart_chemicals_management_and_business_continuity
INRS and e-tools available at	https://oshwiki.eu/wiki/MAVImplant,_an_online_tool_for_building_a_3D_mockup_workplace_for_small_enterprises https://oshwiki.eu/wiki/Occupational_risk_assessment_in_micro-enterprises:_the_assets_of_digital_tools
Apps from AUVA	https://oshwiki.eu/wiki/First_Aid_-_Hand_Injuries https://oshwiki.eu/wiki/Encyclopedia_of_important_notions_of_Safety_and_Health_at_Work https://oshwiki.eu/wiki/Lifting_and_carrying https://oshwiki.eu/wiki/Safety_signs
DG EMPL	The strategic framework with reference to electronic tools (OiRA – IT based tools) http://ec.europa.eu/social/main.jsp?catId=151&langId=en
Senior Labour Inspectors' Committee (SLIC)	<p>“Guide for labour inspectors - Fostering OSH culture in small businesses” which can be downloaded from the right-hand menu bar on this page: http://ec.europa.eu/social/main.jsp?catId=148&langId=en&intPageId=685</p> <p>This document will be used as a basis for the discussions in the working groups (day 2). We invite you to have a look at the document ahead of the meeting.</p>