

**E-Bilbao: foresight of new and emerging risks to occupational safety
and health associated with new technologies in green jobs by 2020**

2009/S 183-262606

CONTRACT NOTICE

Services

SECTION I: CONTRACTING AUTHORITY

I.1) NAME, ADDRESSES AND CONTACT POINT(S):

European Agency for Safety and Health at Work, Gran Via 33, Contact: Emmanuelle Brun, Attn: Risk Observatory Unit, E-48009 Bilbao. Tel. +34 944794360. E-mail: information@osha.europa.eu. Fax +34 944794383.

Internet address(es):

General address of the contracting authority: <http://osha.europa.eu>.

Further information can be obtained at: As in above-mentioned contact point(s).

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained at: As in above-mentioned contact point(s).

Tenders or requests to participate must be sent to: As in above-mentioned contact point(s).

I.2) TYPE OF THE CONTRACTING AUTHORITY AND MAIN ACTIVITY OR ACTIVITIES:

European institution/agency or international organisation.

Health.

Other: Safety and health at work.

The contracting authority is purchasing on behalf of other contracting authorities: no.

SECTION II: OBJECT OF THE CONTRACT

II.1) DESCRIPTION

II.1.1) Title attributed to the contract by the contracting authority:

Foresight of new and emerging risks to occupational safety and health associated with new technologies in green jobs by 2020.

II.1.2) Type of contract and location of works, place of delivery or of performance:

Services.

Service category: No 08.

Main place of performance: Contractor's premises.

II.1.3) The notice involves:

A public contract.

II.1.4) Information on framework agreement:

II.1.5) Short description of the contract or purchase(s):

The subject of the contract is the design and implementation of a foresight of new and emerging risks to workers' health and safety associated with new technologies in green jobs in 2020. The foresight will have a 10-year time horizon and will be produced by means of the scenario-building method.

The target group for the foresight comprises representatives of EU decision-makers, Member States' governments, trade unions' and employer's representatives.

It will be carried out in 3 distinct phases consisting of:

- 1) the identification and description of the key contextual drivers of change;
- 2) the identification and description of the key technological innovations;
- 3) the development and consolidation of scenarios.

It should be noted that execution of the second and third phases will be conditional on satisfactory completion of the prior phase on the part of the contractor and also on availability of the necessary budget appropriations on the part of EU-OSHA.

The tasks covered under this contract include the development of the tools that will be used to carry out the foresight (e.g., survey questionnaires, preparatory documents for possible workshops, focus groups, etc.); fieldwork (e.g., literature reviews and reviews of existing foresights/studies, potential e-mail or telephone-based surveys, structured interviews, etc.); organisation and moderation of possible focus groups and workshops; building and consolidating scenarios and putting them in a publishable form adapted to the target group; and reporting. It also covers engaging with the primary target group of this foresight as well as with high-level experts. The study should combine qualitative and quantitative research, consolidating the qualitative data with the available quantitative data as much as possible.

II.1.6) **Common procurement vocabulary (CPV):**

73210000, 73300000.

II.1.7) **Contract covered by the Government Procurement Agreement (GPA):**

Yes.

II.1.8) **Division into lots:**

No.

II.1.9) **Variants will be accepted:**

No.

II.2) **QUANTITY OR SCOPE OF THE CONTRACT**

II.2.1) **Total quantity or scope:**

Phase 1: maximum budget 100 000 EUR, maximum duration 8 months — identification of key contextual drivers of change.

Phase 2 (subject to completion of phase 1 and budget availability): maximum budget 100 000 EUR, maximum duration 8 months — identification of key technological innovations.

Phase 3 (subject to completion of phase 2 and budget availability): maximum budget 250 000 EUR, maximum duration 8 months — scenario development and consolidation.

Maximum total budget payable under this contract: 450 000 EUR.

II.2.2) **Options:**

No.

II.3) **DURATION OF THE CONTRACT OR TIME-LIMIT FOR COMPLETION:**

Duration in months: 24 (from the award of the contract).

SECTION III: LEGAL, ECONOMIC, FINANCIAL AND TECHNICAL INFORMATION

III.1) **CONDITIONS RELATING TO THE CONTRACT**

III.1.1) **Deposits and guarantees required:**

III.1.2) **Main financing conditions and payment arrangements and/or reference to the relevant provisions regulating them:**

See draft contract annexed to the tender specifications.

III.1.3) **Legal form to be taken by the group of economic operators to whom the contract is to be awarded:**

III.1.4) **Other particular conditions to which the performance of the contract is subject:**

Yes.

Applicable to phases 2 and 3 of the contract: the work will only be executed if the previous phase of the contract has been satisfactorily completed and if the corresponding budget is available.

III.2) **CONDITIONS FOR PARTICIPATION**

III.2.1) **Personal situation of economic operators, including requirements relating to enrolment on professional or trade registers:**

Information and formalities necessary for evaluating if requirements are met: Signed and dated declaration of honour that the tenderer is not in any of the situations leading to exclusion from participation in the contract, as required by Article 29 of Directive 92/50/EEC.

III.2.2) **Economic and financial capacity:**

Information and formalities necessary for evaluating if requirements are met: Refer to the tender specifications.

III.2.3) **Technical capacity:**

Information and formalities necessary for evaluating if requirements are met:
Refer to the tender specifications.

III.2.4) **Reserved contracts:**

III.3) **CONDITIONS SPECIFIC TO SERVICES CONTRACTS**

III.3.1) **Execution of the service is reserved to a particular profession:**

No.

III.3.2) **Legal entities should indicate the names and professional qualifications of the staff responsible for the execution of the service:**

Yes.

SECTION IV: PROCEDURE

IV.1) **TYPE OF PROCEDURE**

IV.1.1) **Type of procedure:**

Open.

IV.1.2) **Limitations on the number of operators who will be invited to tender or to participate:**

IV.1.3) **Reduction of the number of operators during the negotiation or dialogue:**

IV.2) **AWARD CRITERIA**

IV.2.1) **Award criteria:**

The most economically advantageous tender in terms of the criteria stated in the specifications, in the invitation to tender or to negotiate or in the descriptive document.

IV.2.2) **An electronic auction will be used:**

No.

IV.3) **ADMINISTRATIVE INFORMATION**

IV.3.1) **File reference number attributed by the contracting authority:**

OSHA/C/ROU/2009/02.

IV.3.2) **Previous publication(s) concerning the same contract:**

No.

IV.3.3) **Conditions for obtaining specifications and additional documents or descriptive document:**

Time limit for receipt of requests for documents or for accessing documents: 9.11.2009 - 17:00.

Payable documents: no.

IV.3.4) **Time-limit for receipt of tenders or requests to participate:**

16.11.2009 - 17:00.

IV.3.5) **Date of dispatch of invitations to tender or to participate to selected candidates:**

IV.3.6) **Language(s) in which tenders or requests to participate may be drawn up:**

Spanish. Danish. German. Greek. English. French. Italian. Dutch. Portuguese. Finnish. Swedish. Czech. Estonian. Hungarian. Lithuanian. Latvian. Maltese. Polish. Slovak. Slovenian. Irish. Bulgarian. Romanian. Other: for practical reasons, English is the preferred language.

IV.3.7) **Minimum time frame during which the tenderer must maintain the tender:**

Duration in month(s): 6 (from the date stated for receipt of tender).

IV.3.8) **Conditions for opening tenders:**

Date: 23.11.2009 - 10:00.

Place: Agency premises at Gran Via 33, 48009 Bilbao, SPAIN.

Persons authorised to be present at the opening of tenders: yes.

Please advise in advance if you intend to be present at the opening.

SECTION VI: COMPLEMENTARY INFORMATION

VI.1) **THIS IS A RECURRENT PROCUREMENT:**

No.

VI.2) **CONTRACT RELATED TO A PROJECT AND/OR PROGRAMME FINANCED BY EU FUNDS:**

No.

VI.3) **ADDITIONAL INFORMATION:**

Tender documents and any communication with tenderers is available at: <http://osha.europa.eu/about/calls>.

VI.4) **PROCEDURES FOR APPEAL**

VI.4.1) **Body responsible for appeal procedures:**

Court of First Instance of the European Communities, boulevard Konrad Adenauer, L-2925 Luxembourg. E-mail: CFI.Registry@curia.europa.eu. Tel. +352 4303-1. URL: <http://curia.europa.eu>. Fax +352 433766.

Body responsible for mediation procedures:

The European Ombudsman, 1 avenue du Président Robert Schuman, PO box 403, F-67001

Strasbourg Cedex. E-mail: euro-ombudsman@europarl.europa.eu. Tel. +33 388172313. URL: <http://www.ombudsman.europa.eu>. Fax +33 388179062.

VI.4.2) **Lodging of appeals:**

Precise information on deadline(s) for lodging appeals: Within 2 months of the notification to the plaintiff, or, in absence thereof, of the day on which it came to the knowledge. A complaint to the European Ombudsman does not have as an effect either to suspend this period or to open a new period for lodging appeals.

VI.4.3) **Service from which information about the lodging of appeals may be obtained:**

VI.5) **DATE OF DISPATCH OF THIS NOTICE:**

11.9.2009.